

BOARD OF SUPERVISORS

Brown County



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PLAN, DEV. & TRANS. COMMITTEE

Bernie Erickson, Chair

Mike Fleck, Vice Chair

Norbert Dantine, Dave Kaster, Dan Haefs

PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE

Monday, March 22, 2010

Approx. 6:30 p.m. (To follow Land Con mtg.)

Room 161, Ag & Extension Center

1150 Bellevue Street

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of the February 22, 2010.
1. Review minutes of:
 - a) Harbor Commission (February 8, 2010).
 - b) Lower Fox River and Green Bay Shoreline Waterfront Redevelopment Steering Committee (November 11, 2009).
 - c) Lower Fox River and Green Bay Shoreline Waterfront Redevelopment Steering Committee (February 25, 2009).
 - d) Planning Commission Board of Directors Chapter 21 Subdivisions Ordinance Revision Subcommittee (January 28, 2010).
 - e) Transportation Coordinating Committee (December 14, 2009).
 - f) Transportation Coordinating Committee (March 8, 2010).

Airport

2. Communication from Jack Hill.
3. Budget Status Report for December 30, 2009.

UW-Extension

4. Financials for December, 2009 (provided at meeting).
5. Director's Report.

Port and Solid Waste

6. Resolution re: Approving Three-Year Statement of Intentions for Wisconsin Department of Transportation's Harbor Assistance Program.
7. Port Area Budget Status Report for December 31, 2009.
8. Solid Waste Area Budget Status Report for December 31, 2009.
9. Director's Report.

Highway

10. Initial Resolutions Authorizing the Issuance of Not to Exceed \$21,265,000 Corporate Purpose General Obligation Bonds of Brown County, Wisconsin in one or more series at one or more times.
 - a. Highway Dept – General Obligation Bonds in an Amount Not to Exceed \$9,040,000.
11. Ordinance re: Revision of Speed Zone on CTH G Town of Ledgeview, Brown County, State of Wisconsin.
12. Report of Foreman and Supervisor Position.
13. February, 2010, Budget to Actual Reports.
14. Director's Report.

Highway/Planning Commission

15. Updates on CTH GV (standing item).

Planning and Land Services

Land Information – No Agenda Items.

Planning Commission

16. Summary of Annual Report Submitted to the Wisconsin Department of Natural Resources Related to Brown County Municipal Storm Water System (MS4) Permit.
17. Budget Status Financial Report for December 31, 2009.

Property Listing

18. Budget Status Financial Report for December 31, 2009.

Zoning

19. Budget Status Financial Report for December 31, 2009.

Register of Deeds

20. Budget Status Financial Report for December 31, 2009.

Other

21. Audit of bills.
22. Such other matters as authorized by law.

Bernie Erickson, Chair

Attachments

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

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**PROCEEDINGS OF THE BROWN COUNTY
PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Planning, Development & Transportation Committee** was held on Monday, February 22, 2010 in Room 161 of the AG & Extension Center, 1150 Bellevue Street, Green Bay, WI

Present: Bernie Erickson, Mike Fleck, Dave Kaster.
Excused: Norb Dantine, Dan Haefs.
Also Present: Bill Bosiacki, Matt Heyroth, Tom Hinz, Judy Knudsen, Chuck Larscheid, Brian Lamers, Chuck Lamine, Tom Miller, Jayme Sellen, Judy Wolniakowski.
Della Clabots, Gerry Clabots, Christopher Kocian, Marcia Kocian, Barb Louis, Fischer Louis, Jackson Louis, and Other Interested Parties.

- I. **Call Meeting to Order:**
The meeting called to order by Chairman Bernie Erickson at 6:30 p.m.

- II. **Approve/Modify Agenda:**

Motion made by Supervisor Fleck and seconded by Supervisor Kaster to approve. MOTION APPROVED UNANIMOUSLY.

- III. **Approve/Modify Minutes of Regular Meeting of January 25, 2010:**

Motion made by Supervisor Kaster and seconded by Supervisor Fleck to approve. MOTION APPROVED UNANIMOUSLY.

1. **Review Minutes of:**

- a. Harbor Commission (January 11, 2010).
- b. Lower Fox River and Green Bay Shoreline Waterfront Redevelopment Steering Committee meeting (November 11, 2009).
- c. Planning Commission Board of Directors (December 2, 2009).
- d. Planning Commission Board of Directors Chapter 21 Subdivisions Ordinance Revision Subcommittee (July 30, 2009).
- e. Solid Waster Board (January 18, 2010).

Motion made by Supervisor Fleck and seconded by Supervisor Kaster to suspend the rules and take Items Nos. 1a through 1e together. MOTION APPROVED UNANIMOUSLY.

Motion made by Supervisor Fleck and seconded by Supervisor Kaster to approve Items Nos. 1a through 1e. MOTION APPROVED UNANIMOUSLY.

Carryovers

2. **Planning, Development & Transportation Division 2009 to 2010 Carryover Funds:**

Motion made by Supervisor Fleck and seconded by Supervisor Kaster to approve. MOTION APPROVED UNANIMOUSLY.

Airport:

3. Director's Report:

Tom Miller, Airport Director, reported that two airlines will begin service to Green Bay: Continental will begin flights between Green Bay and Cleveland, Ohio, on May 2, 2010; and Frontier will begin flying between Green Bay and Denver, Colorado, in April, 2010. (See attachments.)

Mr. Miller said Continental had serviced Green Bay previously and discontinued flights due to the cost of jet fuel. He opined that service to Cleveland and then to the east could be very successful, due to the previous load factor experienced by Continental and the draw-down in the number of seats available out of Green Bay when Delta and Northwest merged.

Regarding the Frontier service, Mr. Miller indicated that this was both good and bad. He continued by saying the timing could have caused Brown County's loss of the Small Community Air Service Development Grant. He added that Frontier has indicated that year-round service could be a possibility and depends upon the success during the spring and summer.

Chair Erickson asked about recent discussions concerning flights to Myrtle Beach, to which Mr. Miller indicated that conversations continue with several carriers.

Concerning the recent food and beverage RFP, Mr. Miller reported that the only proposal received was from the incumbent; and negotiations are continuing for restaurant services during the next 10 years.

Mr. Miller informed those present that passenger traffic is up 6.5 percent compared to January, 2009—almost 26,400 passengers compared to 24,700.

Mr. Miller distributed a handout concerning employees who worked over 12 hours in a 24-hour period (copy attached) due to the 1 storm in January. He added that typically that does not happen unless there is a snow situation.

Mr. Miller reported that construction on the snow removal building resumed today. The project is expected to be completed on October 1, 2010. He added that Jet Air is in the process of building a 24,000 square foot hangar, and the fixed base operation services will probably move to that new building in mid-July. He stated that there will be one additional project this year: The taxi way on the south side of the airport will be repaired under a Federal grant for about \$1 million; and no runway should be closed for any significant time period during that construction. Brown County's share of the grant is about 2.5 percent of the project's costs which is included in the budget.

Motion made by Supervisor Fleck and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY.

UW-Extension

4. The New 4-H SET (Science, Engineering, and Technology) Project:

Judy Knudsen, UW Extension Family Living Education/Dept. Head, introduced Judy Wolniakowski, UW Extension 4-H Youth Development Educator. Ms. Wolniakowski introduced 4-H SET and said the purpose for the new club and new direction is to encourage young people in the area of Science, Engineering, and Technology; because statistics show that the United States is falling dangerously behind other countries in this area. She added that 4-H has traditionally involved kids from rural areas; and this would appeal to urban-area kids as well.

Ms. Wolniakowski stated that grant funds were used to purchase robot kits and hopes to purchase additional sensors next year. She introduced 4-H SET Club members Gerry Clabots, Christopher Kocian, Fischer Louis, and Jackson Louis, who brought robots, explained some of the features, and gave demonstrations for the Committee.

Barb Louis, 2514 Lawrence Drive, DePere, addressed the Committee. She said she was amazed at the trouble-shooting her boys (Fischer and Jackson) have been able to handle without getting frustrated.

Marcia Kocian, 8216 Dickinson Road, Greenleaf, said her son Christopher had been interested in Legos at a young age and is hopeful that this could prove useful.

Della Clabots, 3041 Merganser Lane, Green Bay, stated that this robot project was the only way to get her grandson (Gerry) interested enough in 4-H to sign up. She opined that the persistence and interest in problem-solving was great for any age group.

Ms. Wolniakowski invited the Committee to come to this room on Thursdays, from 6:00 to 8:00 p.m., and watch the kids actually work on the robots.

Motion made by Supervisor Kaster and seconded by Supervisor Fleck to receive and place on file. MOTION APPROVED UNANIMOUSLY.

5. 2009 Annual Report:

Ms. Knudsen distributed the annual report (copy attached).

Motion made by Supervisor Kaster and seconded by Supervisor Fleck to receive and place on file. MOTION APPROVED UNANIMOUSLY.

6. Budget Adjustment Request (#10-16): Increase in expenses with offsetting increase in revenue:

Motion made by Supervisor Fleck and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY.

7. Director's Report:

Ms. Knudsen gave the Committee the November financial information and reviewed the UW-Extension Programming Efforts (copies attached).

Motion made by Supervisor Fleck and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY.

Port & Solid Waste:

8. **Grant Application Review (#10-03): Cat Island Restoration Project:**
Chuck Larscheid, Director of Port & Solid Waste, pointed out that Brown County's portion of these funds would be paid by dredging/tipping fees from the Corps of Engineers.

Motion made by Supervisor Fleck and seconded by Supervisor Kaster to approve. MOTION APPROVED UNANIMOUSLY.

9. **Incineration Update:**
Mr. Larscheid reported that a group is attempting to process waste in Milwaukee through a fusion process, which would produce a synthetic gas (syngas) that would be used for electricity. He said there are six individuals meeting with County Executive Tom Hinz and him to discuss the possibility of a similar project in Brown County.

When Supervisor Kaster asked how this is different than the project by Oneida Seven Generations, Mr. Larscheid explained that both produce gas but through different processes. Supervisor Kaster questioned the logistics of physically accepting additional garbage. Mr. Larscheid replied that the material could go through the transfer station and then be directed toward the operation; or it could bypass the waste transfer station altogether.

Motion made by Supervisor Fleck and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY.

10. **Grant Application Review (#10-04) Environmental Cap Renard Island:**
Mr. Larscheid said the Brown County portion would also come from tipping fees received from the Corps of Engineers.

Motion made by Supervisor Fleck and seconded by Supervisor Kaster to approve. MOTION APPROVED UNANIMOUSLY.

11. **Renard Island Closure – Causeway discussion update (referred from January meeting):**
Mr. Larscheid reminded the Committee that this causeway is for bringing material onto the island so it can be covered. He said the Corps of Engineers has indicated verbally the willingness to consider the west causeway as the least costly, because the City of Green Bay would not give the approval for an easement across the property needed for the east causeway.

Motion made by Supervisor Fleck and seconded by Supervisor Kaster that the PD&T Committee recommends that the US Army Corps of Engineers select the Renard Island Causeway Current Working Estimate Construction Alternative that will be of no cost to Brown County. If the City of Green Bay wishes to modify that Construction Alternative for future recreational flexibility on Renard Island, the City needs to participate in the process of

**procuring any needed approvals and financing for the modification.
MOTION APPROVED UNANIMOUSLY.**

12. Environmental Consultant #1387 RFP Scoring – Request for Approval:

Motion made by Supervisor Fleck and seconded by Supervisor Kaster to approve Foth & VanDyke as the Solid Waste Consultant. MOTION APPROVED UNANIMOUSLY.

13. Director's Report:

Mr. Larscheid reported the following upcoming meetings:

- Oneida Seven Generations first negotiating session
- DNR to determine differences to a temporary causeway design if left in place for Renard Island project
- Alliance Federated Energy Group for the plasma incineration
- Harbor Commission with Terminal Operators concerning Fox River dredging

Mr. Larscheid stated that that the recycling rebate to Brown County customers has increased to \$45 per ton in March and that it has not been this high in about a year.

Concerning environmental dredging, Mr. Larscheid said the Corps of Engineers sent a letter to the EPA threatening to halt the Fox River navigational dredging until 2017 because of EPA requirements. There is an impasse between the two agencies; and since the dredging was not done last year, there is a concern that ships will not be able to get through the Port fully loaded without the dredging.

Mr. Larscheid stated that an environmental monitoring quote went out for ground water monitoring, closed landfills, surface water monitoring, etc.; and MSA of Wisconsin Dells won that quote at \$48,420 per year. The subcontractor is Test America. This will begin in March at a savings of almost \$7,000 annually.

Concerning greenhouse gas reporting for the EPA, Mr. Larscheid noted that all landfills or closed landfills have to have standard reporting requirements by April 10, 2010. He added that calibrating the meters at \$700 each per year could amount to thousands of dollars to meet this requirement. In addition, the measurements for methane now have to be converted to a wet weight basis. Also, any gas combustion activities will need to be reported; so an audit will be needed.

Mr. Larscheid said he has been talking with someone who is proposing to take the construction and demolition material in order to reduce landfill. This person has already met with Winnebago and Outagamie counties.

Motion made by Supervisor Fleck and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY.

Highway:

14. Highway Budget to Actual 2009 and 2010:

Brian Lamers, Highway Commissioner, reported that the only number he is aware of that is not reflected in 2009 figures is the final chargeback for I.S. He added that for 2010 there are some indirect charges that he estimated for January.

Motion made by Supervisor Kaster and seconded by Supervisor Fleck to receive and place on file. MOTION APPROVED UNANIMOUSLY.

15. **Resolution Designation the Week of April 19th through April 23rd as "Work Zone Safety Awareness Week" in Brown County in 2010:**

Motion made by Supervisor Fleck and seconded by Supervisor Kaster to approve. MOTION APPROVED UNANIMOUSLY.

16. **Director's Report:**

Regarding the IRR (Indian Reservation Roads) Program, Mr. Lamers is waiting for a response from Mike Flynn and will follow up periodically.

Mr. Lamers said asphalt bids were opened last week, and the amount came in approximately \$4.50 per ton less than estimated; so there will be changes in the bonding for reconditioning projects. He added the Hwy. EA project (culverts, etc.) will probably use those savings, which means bonding will remain about the same.

Regarding approval in the budget to replace parking lots at DC and Langes Corner, the fencing around Langes Corner, and upgrades to storm water, Mr. Lamers reported that he is also looking at the Langes Corner Shop now which has only two 1,000 gallon holding tanks. He stated that these tanks, installed in 1979, need to be emptied constantly when there are winter storms and the trucks need to be washed. He said he is reviewing the possibility of replacing those tanks, and the estimates so far are under \$10,000. He opined that it would be good to do this while replacing the parking lot.

Mr. Lamers proposed having the Town Meeting on Monday, April 19, 2010, at 6:00 p.m. at the Highway Department. He said he will send information and an agenda.

Regarding invasive species, Mr. Lamers stated that this will have an impact on the Highway Department in the future with mowing operations. As an example, he said equipment will have to be washed off or blown off before transporting; otherwise, fines will be assessed by the DNR. Therefore, it may be necessary to purchase compressors, etc.

Supervisor Fleck noted that he has received good reports concerning the 3-way stop on Webster and Chicago.

Chair Erickson said he had become aware of a bleach product that would not affect metal and could be an economical way to proceed. Mr. Lamers said he plans to work with UW-Extension on this.

Supervisor Kaster asked how close the shop was to the Denmark Treatment Plant. Mr. Lamers said he would check into this.

Motion made by Supervisor Fleck and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY.

Highway/Planning Commission:

17. Update on CTH GV (standing item):

Mr. Lamers said he has sent the cost-share agreement with Ledgeview to start the roundabout. He added that there is discussion concerning Ledgeview's inquiry as to the estimated cost to leave the road open during construction.

Concerning the Environmental Impact Statement (EIS) Chuck Lamine, Planning Director, stated that six alternatives for the location of the bridge and corridor were presented to the Highway Commission. He added that since that time there was a meeting with the Lead Agencies (Federal Highway Administration, Department of Transportation, Planning Commission) committee; and this was reduced to four alternatives: (1) Scheuring-Heritage Road; (2) Rockland-Red Maple Road; (3) Hwy. 41—one with an interchange and one with an overpass; and (4) South of Rockland-Red Maple Road closer to Hwy. County S. Mr. Lamine said a meeting was scheduled for the Stakeholder Committee; and after that meeting a public information meeting will be scheduled. Mr. Lamine said there should be an update on this in April.

Motion made by Supervisor Kaster and seconded by Supervisor Fleck to receive and place on file. MOTION APPROVED UNANIMOUSLY.

Planning and Land Services:

18. Planning Update on Eastside Property Development:

Mr. Lamine said there has been no activity on the vacant County Farm property.

Chair Erickson stated that since the proposed Veterans Hospital is being built close to the boundary of that property, he is hopeful that there would be some possibility of development in conjunction with that facility.

Mr. Lamine said the main focus has been on the former mental health facility. He said, as development continues, the interest in the vacant property could increase; and when the market improves, the property could become more valuable. He added that he would discourage selling the property just to get rid of it, because of the current status of the market.

Motion made by Supervisor Fleck and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY.

Land Information:

19. Grant Application Review (#10-02): USGS Non-Competitive Assistance FY 2010 – Eastern Region for Aerial Photography Project:

Motion made by Supervisor Fleck and seconded by Supervisor Kaster to approve. MOTION APPROVED UNANIMOUSLY.

20. **Budget Adjustment Request (#10-17): Increase in expenses with offsetting increase in revenue: LIDAR Imagery and Elevation Mapping Grant.**

Motion made by Supervisor Fleck and seconded by Supervisor Kaster to approve. MOTION APPROVED UNANIMOUSLY.

21. **Budget Adjustment Request (#10-18): Increase in expenses with offsetting increase in revenue: U.S. Geological Society Non-Competitive Assistance FY 2010 – Eastern Region for Aerial Photograph Project:**

Motion made by Supervisor Kaster and seconded by Supervisor Fleck to approve. MOTION APPROVED UNANIMOUSLY.

Planning Commission:

22. **Budget Adjustment Request (#10-04) for Wisconsin DNR Water Quality Management Grant for Wetland Identification Pilot Project using Color Infrared Imagery:**

Motion made by Supervisor Fleck and seconded by Supervisor Kaster to approve. MOTION APPROVED UNANIMOUSLY.

23. **Budget Adjustment Request (#10-05) for Environment Impact Statement (EIS) for Transportation Improvements in the Southern Portion of the Green Bay Metropolitan Area:**

Motion made by Supervisor Kaster and seconded by Supervisor Fleck to approve. MOTION APPROVED UNANIMOUSLY.

24. **Resolution re: Authorizing an Application for a Wisconsin Community Development Block Grant for Economic Development from the Wisconsin Department of Commerce:**

Mr. Lamine asked to recognize the County Board Office (Alicia Loehlein) and Corporation Counsel for giving him the additional time needed to add this to the Agenda. He said this saved about 1½ months in processing time through the various meetings. This means that hiring could possibly begin in a couple of months.

Motion made by Supervisor Kaster and seconded by Supervisor Fleck to approve. MOTION APPROVED UNANIMOUSLY.

Property Listing – No items.

Zoning:

25. **Discussion and action regarding implementation of the POWTS maintenance program (referred to staff at 12/28/09 meeting to report back in 60 days):**

Bill Bosiacki, Zoning Administrator, reported that the USDA (United States Department of Agriculture) will look at potential applications outside the urban

area for POWTS (Private Onsite Wastewater Treatment Systems). He said the Brown County Housing Authority was also contacted and has agreed to look into this. He stated that those are the only two organizations other than the Wisconsin Fund that he has identified.

Mr. Bosiacki reviewed the attachments. (Maps filed in the County Clerk's office.) He stated that he would like to do some additional research on the in-grounds in order to better identify potential replacements.

Motion made by Supervisor Fleck and seconded by Supervisor Kaster to send notices for mounds and holding tanks to get the inspection done in the Year 2010. MOTION APPROVED UNANIMOUSLY.

Register of Deeds – No agenda items.

Other:

26. Audit of Bills:

Motion made by Supervisor Fleck and seconded by Supervisor Erickson to pay the bills. MOTION APPROVED UNANIMOUSLY.

27. Such Other Matters as Authorized by Law:
None

Motion made by Supervisor Fleck and seconded by Supervisor Kaster to adjourn at 8:41 p.m. MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

Lisa M. Alexander
Recording Secretary

PORT AND SOLID WASTE DEPARTMENT

Brown County

Approved:
3.8.10

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

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PORT AND SOLID WASTE DIRECTOR

PROCEEDINGS OF THE BROWN COUNTY HARBOR COMMISSION

A meeting was held on Thursday, **February 8, 2010**, 11:30am., at Holiday Inn – City Centre, Green Bay, WI. The meeting was officially called to order by President McKloskey at 11:30am.

1. Roll Call:

Present: President Neil McKloskey
Commissioner Hank Wallace
Commissioner Bill Martens
Commissioner John Hanitz
Commissioner Craig Dickman
Commissioner John Gower (arrived at 11:35am)
Commissioner Bernie Erickson (arrived at 11:33am)

Also Present: Charles Larscheid, Brown County Port & Solid Waste
Dean Haen, Brown County Port & Solid Waste
Christian Zuidmulder, C. Reiss Coal Co.
Allison Swanson, GB
Tony Walter, GB Press-Gazette
T.V. Media
Sean Ryan & John Mory, Cellcom Marathon

2. Approval/Modification – Meeting Agenda

A motion was made by Craig Dickman and seconded by Hank Wallace to approve the agenda. Unanimously approved.

3. Approval/Modification – January 11, 2010 Meeting Minutes

A motion to approve the January 11, 2010 meeting minutes as modified was made by Hank Wallace and seconded by John Hanitz. Unanimously approved.

4. Green Bay Cellcom Marathon, Sean Ryan/John Mory – Request for Approval

A copy of the course map was handed out to the Commissioners. Sean Ryan and John Mory, representatives of the Green Bay Cellcom Marathon indicated that this year's route would be crossing the Dousman Bridge and Nitschke Bridge. Any runner eligible for the Boston Marathon would be across the bridges by 10am. As in past years, the Marathon is requesting a five-hour window (8am until 1pm) and has agreed to deposit \$7500 in escrow for possible demurrage charges. It was noted that although the Port will notify terminal operators of the requested port closure for five hours during the marathon, this is not a formal U.S. Coast Guard-authorized closure. Staff noted that the current demurrage charge is currently closer to \$2000 than the \$1500. The Commission indicated they were comfortable with the time and dollar amount requested by Green Bay Cellcom Marathon and **a motion to accept the five-hour window of closure for \$7,500 was made by John Gower and seconded by Craig Dickman.** Unanimously approved.

5. U.S. Army Corps of Engineer's Renard Island Causeway Design – Request for Approval

As requested previously by the Harbor Commission, the preliminary causeway design options received from the U.S. Army Corps of Engineers (USACE) were forwarded to the City of Green Bay. The City sent a letter (copy in agenda packet) indicating the access rights to the east side of the island are owned by the City of Green Bay, The west side

has an existing road that has not been abandoned. The monetary difference between a causeway on the east side versus the west side is approximately \$500,000. The City has verbally indicated they prefer the west side of the island be used for the causeway primarily because of the operations of the park during the summer.

A motion to suspend the rules was made by John Gower and seconded by Hank Wallace. Unanimously approved. Allison Swanson, City of Green Bay, indicated that hopefully whatever is done for a temporary causeway would be suitable for the City's long-term vision for the island. Swanson indicated the City is looking at passive uses for the island and does not envision cars driving out to or on the island. Swanson noted it would cost \$600,000 to remove the causeway and the City feels this would be a waste of money as the City would be agreeable to using temporary causeway and avoid additional costs to both the City and County. Swanson also indicated that the City is interested in working with the Wisconsin Department of Natural Resources (WDNR) on a lakebed grant for a permanent causeway and is willing to sit down with the County to discuss possible options in the future.

A motion to return to regular order was made by Craig Dickman and seconded by John Gower. Unanimously approved.

At this time the Commission believes their primary focus is getting the Island closed within a relatively short time line. If the City of Green Bay decides they do not want to take an active role at this time, the Commission respects their position, however will proceed with the USACE to create a temporary causeway at the lowest possible cost. Brown County is responsible for getting access to the island and if the right-of-way cannot be obtained for the east side from the City, then the lowest base plan becomes the west side resulting in an additional \$430,000 which the USACE is responsible for paying. Verbally the USACE has stated the design of the causeway could be changed to cut costs. The monies for this project are in the FY10 USACE budget. Staff read the proposed recommendation to the Commission as well as reviewed the letter received from the City of Green Bay. **The Harbor Commission recommends that the U.S. Army Corps of Engineers select the Renard Isle causeway working estimate construction alternative that will be of no cost to Brown County. If the City of Green Bay wishes to modify that construction alternative for future recreational flexibility on Renard Isle, the City needs to participate in the process of procuring any needed approvals and financing for the modification** **A motion to accept the recommendation presented in the staff memorandum was made by Craig Dickman and seconded by John Gower.** Unanimously approved. .

6. Fox River Navigation/Environmental Dredging Issue

Talks have taken place between Brown County and the WDNR, EPA and USACE regarding the conflicts between environmental dredging and navigation dredging. Since the terminals most affected by environmental capping (Georgia Pacific, C. Reiss Coal, Construction Resource Mgmt., and LaFarge) have expressed little to no interest in pursuing this any further, at this time the Port of Green Bay will no longer be pursuing this issue either.

Georgia Pacific agreed to pay for additional sampling in the river in an effort to receive WDNR and EPA approval for the USACE to dredge the river. The sampling results showed there are pcb's in the sediment to be dredged and they range from below 1 ppm to above 1ppm. In follow-up meetings, the WDNR and EPA have indicated they will still require the USACE to do turbidity monitoring and possibly silt curtains when dredging. In their 1/29/10 letter, the USACE responded they are not willing to do anything above and beyond their current dredging requirements and therefore, will no longer dredge in the Fox River until the clean-up project is completed.

Staff indicated the east river turning basin was in need of dredging last year and that each year an additional 10,000 cy of silt accumulates in the turning basin. Each year this area is not dredged, will result in more light loading and ultimately the inability for ships to turn in the river. The Commission directed staff to set up the next Harbor Commission meeting with this one agenda item. The Commission stated staff should contact the terminal operators and strongly encourage them to attend this meeting as the future viability of the Port is in jeopardy. The Harbor Commission, working through the terminal operators, will issue a statement. The Commission feels it is imperative our legislators and the public be made aware of the ramifications to Northeast Wisconsin if dredging this area is delayed for possibly six or seven years. A representative from C. Reiss Coal spoke regarding the best or most convenient time to hold a meeting.

7a. Great Lakes Restoration Initiative Grants – Request for Approval

- a) Renard Island Cap
- b) Cat Island

Staff reviewed the Great Lakes Restoration Initiative Grants included in the agenda packet. Currently there is \$475M available for Great Lakes restoration projects. Brown County has applied for both grants. Staff reviewed the entire grant process and work to be done for both projects.

A motion to approve the Great Lakes Restoration Initiative Grant for Renard Island was made by John Gower and seconded by Hank Wallace. Unanimously approved.

A motion to approve the Great Lakes Restoration Initiative Grant for Cat Island was made by John Gower and seconded by Neil McKloskey. Unanimously approved.

8. Strategic Plan Subcommittee – Update

Commissioner Dickman updated the Commission on the progress of the Strategic Plan subcommittee. A two-page outline of the Plan was distributed at the meeting. Four major themes have been identified for the Plan: Open Markets, Sustainable Economics, Expanding Markets & Revenues, and Autonomous & World-Class Operations. At the last meeting, the committee focused on crafting strategic initiatives with the goal of having five strategic initiatives under each of the four main focus areas. The subcommittee reviewed the suggested initiatives for Open Markets and Sustainable Economics. The Commission was asked to rate each initiative as to a high, medium or low priority as well as provide any other feedback or suggestions. Discussion ensued. The next subcommittee is scheduled for February 22nd.

9. FTZ Annual Report

The Port has submitted the required annual Federal and State reporting for the Foreign Trade Zones. Staff reviewed activity within the Zone indicating that Polaris Industries and Robin Manufacturing still had quite a bit of activity last year but it is significantly down from years' past but they still are benefiting from the FTZ. Marinette Marine did not do any activity but hopefully they have some business development happening and they should be active this year. This report will expand as the influence of the FTZ and benefits for the Port increase.

10. WDOT Dockwall Use Report

The Port has submitted a summary report for all Harbor Assistance grants used to build dockwalls (Georgia Pacific, Western Lime, Fox River Dock, Great Lakes Calcium, Koch Industries, Nobel Petro) to the Wisconsin Department of Transportation.

11. Director's Report

- Three legal bills have been received from Michael, Best & Friedrich for dredging-related issues totaling \$6,596.
- Planning, Transportation & Development (PD&T) will put the causeway issue and the GLRI grants on their next agenda for approval.
- Staff recommended the requested Terminal Operator meeting be held at the P&SW office and be scheduled for the afternoon. The next regularly scheduled Harbor Commission meeting is on March 8, 2010.

No other items were given under the Director's Report; however, additional dialog took place on the following:

Commission requested update on Bylsby. Staff stated they are waiting for a City or County sedimentation pond or stormwater pond for the mitigation bank credit.

Commission also asked if the Solid Waste and Port accounts are now separate. Staff indicated the budget adjustment will go through County Board next Wednesday for approval.

12. Audit of Bills

Nothing recorded.

13. Such Other Matters as Authorized by Law

Nothing recorded.

14. Adjourn

A motion to adjourn was made by Hank Wallace and seconded by Bill Martens. Unanimously approved. Meeting adjourned at 12:43pm.

MINUTES
LOWER FOX RIVER AND GREEN BAY SHORELINE WATERFRONT
REDEVELOPMENT STEERING COMMITTEE MEETING
Brown County Planning Commission
3:00 p.m., Wednesday, November 11, 2009
National Railroad Museum
2285 S. Broadway
Ashwaubenon, Wisconsin

Committee Members

Paul Blindauer	<u>Exc</u>	Derek Lord	Exc
Penny Dart	Exc	Neil McKloskey	Exc
Cheryl Detrick	Exc	Jeff Mirkes	Exc
Erin Hanson (for Kristen Dufresne)	X	Jessica Beckendorf	X
Dean Haen	X	Ken Pabich	Exc
Rick Ledvina	X	Charles Pelky	Exc
Carol Karls	X	Michael Telzrow	X
Rick Koffler	X	Aaron Schuette	X
Steve Kubacki	X	Nic Sparacio	X
Chuck Lamine	X	Mark Walter	X

Also: Eric Fowle – East Central Regional Planning Commission, Scott Stein – Leonard & Finco Public Relations, Inc.

ORDER OF BUSINESS

1. **Welcome – Mr. Michael Telzrow – National Railroad Museum Executive Director.**
 Mr. Michael Telzrow, National Railroad Museum Executive Director welcomed the committee and provided a brief overview of the history of the National Railroad Museum.
2. **Review/action regarding September 30, 2009, meeting minutes.**
 M. Walter moved and R. Ledvina seconded a motion to adopt the minutes of the September 30, 2009, committee meeting as presented. Motion carried unanimously.
3. **Update on plan efforts to date.**
 - a. **Land use update.**
 - b. **Public lands / access inventory.**
 - c. **Plan document compilation.**
 - d. **Stakeholder interviews.**

A. Schuette provided the committee with an update on the listed efforts to date. Progress had slowed due to county budget issues taking precedence, however with the budget adopted, the public lands / access inventory, plan document compilation, land use update, and stakeholder interviews will be a primary work effort for BCPC staff over the next month.
4. **Fox River PCB remediation presentation – Mr. Scott Stein, Leonard & Finco Public Relations, Inc.**
 Mr. Scott Stein of public relations firm Leonard and Finco provided a presentation regarding the Fox River PCB remediation process and timeframe (approximately 9

years). Mr. Stein answered questions from the committee related to the project. A. Schuette asked about future use of the dewatering site. Mr. Stein stated that it has not yet been determined. D. Haen stated that the port would be interested in obtaining the property. D. Haen stated his concern regarding the potential limitation of future port expansion due to the armored capping of contaminated sediments at the current channel depth of 26'. Discussion ensued regarding how Brown County can utilize Great Lakes Restoration Initiative funding to implement the plans in place and the plan being developed. The committee thanked Mr. Stein for his presentation.

5. Fox-Wisconsin Rivers Heritage Parkway plan presentation – Mr. Eric Fowle, Executive Director, East Central Wisconsin Regional Planning Commission.

Mr. Eric Fowle, Executive Director of the East Central Wisconsin Regional Planning Commission provided a presentation on an effort to designate the Fox and Wisconsin River corridors from Green Bay to Prairie du Chien as a National Heritage Parkway. Mr. Fowle noted that designation of the corridor as a National Heritage Parkway would have no impact on private property rights. The corridor would be of a similar designation as the Lake Michigan Circle Tour or Great River Road. The intent is to raise awareness of this unique natural and cultural resource and its importance to Wisconsin's history. The committee thanked Mr. Fowle for his presentation.

6. Set next meeting date and location.

R. Koffler stated the Green Bay Yacht Club would be willing to host the next meeting of the committee. The next meeting was set for 3:00 p.m. Thursday, January 21, 2010, at the Green Bay Yacht Club, located at 100 Bay Beach Road in Green Bay.

7. Adjourn.

C. Karls moved to adjourn. M. Walter seconded. Motion carried unanimously. Meeting adjourned at 4:30 p.m.

**(DRAFT) MINUTES
LOWER FOX RIVER AND GREEN BAY SHORELINE WATERFRONT
REDEVELOPMENT STEERING COMMITTEE MEETING
Brown County Planning Commission
Thursday, February 25, 2010
Green Bay Yacht Club
100 Bay Beach Road
Green Bay, Wisconsin
3:00 p.m.**

Committee Members

Jessica Beckendorf (Fred Monique)	X	Rick Ledvina	Exc
Paul Blindauer	X	Derek Lord	X
Penny Dart	X	Neil McKloskey	X
Cheryl Detrick	X	Jeff Mirkes	X
Erin Hanson	X	Ken Pabich	Exc
Dean Haen	Exc	Charles Pelky	
Carol Karls	X	Michael Telzrow	Exc
Rick Koffler	X	Aaron Schuette	X
Steve Kubacki	X	Nic Sparacio	X
Chuck Lamine	Exc	Mark Walter	X

OTHERS PRESENT: Vicky Harris – UW Sea Grant, Kristin Rabas – Leonard & Finco Public Relations.

ORDER OF BUSINESS

1. Welcome – Mr. Rick Koffler – Green Bay Yacht Club Commodore.

R. Koffler, past commodore of the Green Bay Yacht Club, welcomed the committee to the Yacht Club and provided a brief history of the club, which was first formed in 1935.

2. Review/action regarding revised November 11, 2009, meeting minutes.

A motion was made and seconded to approve the November 11, 2009, minutes. Motion passed unanimously.

3. Review/discussion of Draft Chapter 1: Introduction.

A. Schuette provided background on the draft Chapter 1 of the plan which sets forth the purpose and intent of the effort, as well as a brief history of the river.

N. McKloskey questioned why the 1909 Burnham Plan of Chicago was referenced in the chapter.

A. Schuette responded that it provided a community vision of a balance among commercial, recreational, and industrial uses that continues today. A. Schuette reiterated that balance among the uses is a key component.

V. Harris suggested including a series of goals and objectives based upon the Brown County and local comprehensive plans, as well as a document entitled "Smart Growth for Waterfront Communities."

Discussion ensued.

4. Discussion of common interview themes.

A. Schuette provided the committee with a listing of common interview themes to date. A. Schuette stated the themes are not inclusive of all statements from every person interviewed to date, but rather they are selected themes that many of the interviewees have mentioned.

C. Karls asked which people were interviewed.

A. Schuette responded that it was a broad-spectrum including local utilities, elected officials, local government staff members, non-profits, private businesses, and higher education officials. A. Schuette encouraged the committee to send him additional contacts of stakeholder committee members they think should be interviewed.

5. Review/discussion of Draft Land Use Inventory and Land Use/Shoreline Connections exercise.

A. Schuette provided the committee with a display map of the study area and asked the committee to assist in identifying attractions, processes, events, etc. that could be used to bring people to the river/bayshore and from the river/bayshore to the attractions. Selected ideas included:

- Provide viewing/fishing platforms to bring people to the river.
- Encourage businesses along the river.
- Make connections to local attractions such as Lambeau Field, Resch Center, Broadway, Olde Main Street, Heritage Hill, Miracle League Baseball Field, De Pere Riverwalk, National Railroad Museum, Joannes Park, nearby residential areas, Military Avenue, Neville Museum, and Bay Beach.
- Develop a water-based trail for watercraft.
- Restore habitat areas, such as the land across from the reformatory, to encourage bird watching.
- Promote the area's world-class fishery.
- Complete trail connections (including crossings) between the east (Fox River Trail) and west sides of the river.
- Promote urban camping opportunities.

A complete list was compiled on the map during discussion and is available from A. Schuette.

6. Plan completion timeline update.

A. Schuette anticipates the plan being completed in draft form toward the end of 2010.

7. Set next meeting date and location.

The next meeting will be held in May 2010, with the place, date, and time to be determined.

8. Adjourn.

C. Detrick moved to adjourn, seconded by P. Dart. Motion passed unanimously.

The meeting adjourned at 4:35 p.m.

MINUTES
BROWN COUNTY PLANNING COMMISSION BOARD OF DIRECTORS
CHAPTER 21 SUBDIVISIONS ORDINANCE REVISION SUBCOMMITTEE
Thursday, January 28, 2010
Northern Building
305 E. Walnut St., Room 200
Green Bay, WI
3:00 p.m.

ROLL CALL:

Bill Bosiacki	<u>X</u>	Dennis Reim	<u>X</u>
Graham Callis	<u>X</u>	Peter Schleinz	<u>X</u>
David Chrouser	<u>Exc</u>	Michael Soletski	<u>X</u>
Norbert Dantinne, Jr.	<u>X</u>	Michael Vande Hei	<u>X</u>
Pat Ford	<u>Exc</u>	Andrew Vissers	<u>X</u>
Pat Kaster	<u>Exc</u>	Jim Wallen	<u>Exc</u>
Chuck Lamine	<u>X</u>		

The meeting was called to order by M. Soletski at 3:04 p.m.

1. Approval of the July 30, 2009, Chapter 21 Subdivisions Ordinance Revision Subcommittee meeting minutes.

A motion was made by D. Reim, seconded by N. Dantinne, to approve the minutes. Motion carried.

2. Update regarding the status of the subdivision review process.

P. Schleinz distributed a Scope of Services document that was created by the Planning Commission staff at the beginning of the Chapter 21 update process. Because P. Schleinz is new to the subcommittee, he referenced Section 3 related to ordinance development and asked the subcommittee to confirm elements that have not yet been discussed in order to identify elements that may require further discussion.

The subcommittee indicated that geotechnical studies, environmentally sensitive area (ESA) determinations, and electronic submittals have not yet formally been discussed.

M. Soletski asked if the Planning Commission staff still had a copy of a letter from the Homebuilders that identified recommended updates. P. Schleinz stated that he had a copy of the letter in his file. P. Schleinz had an opportunity to review the letter when researching the subdivision ordinance revision project.

D. Reim asked how to address the Wisconsin Department of Natural Resources (WDNR) not providing concurrence letters for wetland determinations unless a separate WDNR permit was being obtained. P. Schleinz and C. Lamine stated that they had the formal letter that was distributed by the WDNR on January 25, 2010, regarding the topic. C. Lamine further explained that the staff understood the difficulty this creates and the benefits provided when a property owner or developer wants to know and identify buildable spaces at the beginning of the land division process. C. Lamine stated that Planning and Land Services staff met with the local WDNR early in 2009 to discuss the topic in order to identify practicable alternatives. Staff advised the WDNR of the problems created by not providing such a letter at the time of land division. The meetings failed to change the WDNR decision.

The subcommittee briefly discussed issues related to program management and NR115.

N. Dantinne asked if the 40 acre issue, discussed over several past meetings, should be further discussed due to the Working Lands Initiative. C. Lamine stated that communities can still establish a 40 acre minimum regulation in their own ordinances. C. Lamine stated that without the county having such a regulation or limit, there is no trigger mechanism for Brown County staff to identify a potential violation of a local zoning or land subdivision ordinance due to a land division that does not require a county subdivision review before it is recorded. These land divisions require correction, which very likely increases costs to the property owner or developer and also consumes staff time.

Because the requirement may have a larger impact on towns, N. Dantinne agreed to take the lead and bring the topic to the Towns Association for discussion. The association may discuss what the impact is, including impact on the 1 in 20 rule. N. Dantinne will report back to the subcommittee at a future meeting.

After the discussion concluded, P. Schleinzi stated that he would develop an updated timeline to complete and conclude the subdivision ordinance revision.

3. Review and action regarding the draft of proposed revisions to the Brown County Subdivisions Ordinance (Chapter 21 of the Brown County Code).

a. Planned Unit Developments (s. 21.70)

P. Schleinzi explained that the Planned Unit Developments (PUDs) portion of the ordinance text was adjusted to allow for county staff review and approval of PUDs, provided the municipality has an ordinance or process to also review and approve the PUD. The current process of submitting a PUD to the municipality and to the Board of Directors for approval was oftentimes redundant. The Board of Directors sometimes would not have an ability to object to a PUD with the current ordinance due to limitations identified in a recent court case in Rock County.

If a PUD was proposed within a community that did not have a local PUD ordinance or approval process, then the county review, and potential approval, would be made by the Board of Directors with recommendations from Brown County Planning Commission staff.

The subcommittee requested that P. Schleinzi develop definitions for traditional neighborhood development, cluster development, row housing, common property, mixed use, or other innovative development techniques so the ordinance is clear to all regarding what each type of development means. P. Schleinzi stated that definitions would be brought to the next meeting for consideration.

A motion was made by D. Reim, seconded by N. Dantinne, to approve the PUD revision as recommended by staff. Motion carried.

b. Traditional Neighborhood Developments

P. Schleinzi explained that a separate section was not recommended for a traditional neighborhood development because it should follow the same review approval procedure as a PUD.

c. Conservation Designed Subdivisions (s. 21.71)

C. Lamine stated that the Conservation Designed Subdivisions section remained unchanged with the exception that the review authority would be Planning Commission staff, instead of the Board of Directors. This, like the PUD review process, would save

time and eliminate unnecessary redundancy. The Section 21.71 criteria for approval remained unchanged.

The subcommittee discussed issues related to lot width and if conservation designed subdivisions should have a minimum overall acreage in size or minimum number of lots. The subcommittee identified that some municipalities already have established minimum conservation designed subdivision sizes in their existing ordinances.

The subcommittee had a discussion regarding an example conservation subdivision in order to further clarify maximum number of allowed lots in relationship to the Density Analysis. An example with a long narrow property with a natural area in the rear of the property was used.

C. Lamine further explained that if the local municipality had an ordinance or process that allowed for a greater density, the greater density would be allowed. The concept assisted in the protection of larger natural areas with smaller lots, not an increase in the number of lots, but the county ordinance did not intend on blocking a municipality ordinance or review process from allowing an increase in density.

A motion was made by A. Vissers, seconded by D. Reim, to approve the Conservation Designed Subdivisions revision as recommended by staff. Motion carried.

4. Other matters.

C. Lamine and P. Schleinz identified that Section 21.81, regarding Variances, was not on the agenda. The section was included with the information packet due to such a small change and the potential that the meeting was very short without an extra topic. C. Lamine clarified that the sole staff recommendation was to change "extraordinary hardship" to "unreasonable hardship." The subcommittee agreed that the change was acceptable and agreed that a formal recommendation would be made at the next meeting when the topic is posted on the agenda.

D. Reim asked about municipalities that did not have basement exemptions. B. Bosiacki stated there are three: Bellevue, Hobart, and Suamico. It was viewed in relationship as to why a village should incur costs for obtaining the exemption from Federal Emergency Management Agency (FEMA) in the flood fringe areas. The information was from a 1978 letter from FEMA.

5. Confirm upcoming meetings scheduled for February 25 and March 25 at 3:00 p.m.

After a short discussion with the subcommittee, M. Soletski stated that he would work with the Planning Commission staff to develop the upcoming agenda and determine if the upcoming meeting dates, established in the summer of 2009, were still appropriate for the majority of the subcommittee members. M. Soletski stated that attendance by the entire subcommittee for some of the upcoming environmental topics was very important.

6. Adjourn.

A motion was made by N. Dantine, seconded by D. Reim, to adjourn the meeting at 4:09 p.m. Motion carried.

MINUTES
BROWN COUNTY TRANSPORTATION COORDINATING COMMITTEE
Monday, December 14, 2009
Green Bay Metro Transportation Center
901 University Avenue
Green Bay, Wisconsin
9:45 a.m.

ROLL CALL

Sunny Archambault	<u>X</u>	Nick Mahlik	<u>X</u>
Betty Bennett	<u></u>	Byia Martin	<u>X</u>
Diana Brown	<u></u>	Barbara Natelle	<u></u>
Brandon Cooper	<u></u>	Sandy Popp	<u>X</u>
Chris Culotta	<u>X</u>	Cole Runge	<u>X</u>
Pat Finder-Stone	<u>Exc</u>	Jayne Sellen	<u>X</u>
Carl Graf	<u>X</u>	Julie Tetzlaff	<u>X</u>
Chris Hasselbacher	<u></u>	Mary Van Acker	<u></u>
Kathy Hillary	<u></u>	Tina Whetung	<u>X</u>
Kathy Johnson	<u>X</u>	Vacant – BC Board	<u></u>

Others present: Lisa J. Conard, Steve Maricque, Cathy Putman, and Steve Rosenbaum.

ORDER OF BUSINESS

C. Runge called the meeting to order at 9:45 a.m.

1. Approval of the September 14, 2009, Transportation Coordinating Committee meeting minutes.

A motion was made by S. Archambault, seconded J. Sellen, to approve the September 14, 2009, Transportation Coordinating Committee meeting minutes. Motion carried.

2. Discussion and action on the Brown County Aging and Disability Resource Center's application for 2010 Wisconsin Specialized Transportation Assistance Program (section 85.21) funds.

S. Archambault provided an overview of transportation needs and gaps for the county's elderly and disabled population:

- Many seniors and persons with disabilities cannot afford specialized transportation.
- Rural residents do not have access to Red Cross or Green Bay Metro transportation services.
- Some transportation programs limit the number of trips a person can take in one day to two one-way trips (this does not allow someone who has a medical appointment to go to another site for a medical test or to fill a prescription).
- Social and recreational trips are difficult to arrange because medical appointments are a priority for some transportation programs.
- Public transportation is not available Saturday evenings, Sundays, or holidays.
- There is a need to better accommodate bariatric passengers.

- Short and long-term funding for local transportation programs is a concern.

A motion was made by K. Johnson, seconded by J. Sellen, to support the Brown County Aging and Disability Resource Center's application for 2010 Wisconsin Specialized Transportation Assistance Program (section 85.21) funds. Motion carried.

3. Request for a letter from the Transportation Coordinating Committee supporting the Lakeland Chapter of the American Red Cross' FY2011 & FY2012 Section 5310 projects.

S. Maricque stated that the Section 5310 request is for replacement vehicles. These vehicles will provide more seating for passengers in wheelchairs.

A motion was made by S. Archambault, seconded by J. Tetzlaff, to submit a letter from the Transportation Coordinating Committee supporting the Lakeland Chapter of the American Red Cross' FY2011 & FY2012 Section 5310 projects. Motion carried.

K. Johnson asked if Red Cross received stimulus money for transportation or any other programs.

S. Maricque stated no.

4. Discussion of the status of a Regional Transit Authority (RTA).

C. Runge stated that at the last meeting of the TCC, the committee directed the chairperson to prepare and send a letter supporting efforts to establish a RTA to Green Bay Metro, state senators, and state assemblypersons.

C. Runge stated that he prepared and sent the letter, and a copy can be found in the September 14, 2009, TCC meeting minutes.

K. Johnson stated there has been no action at the state level regarding establishing a RTA in the Green Bay area or the Fox Valley.

J. Sellen stated that the funding mechanism for RTAs seems to be the sticking point with state elected officials. J. Sellen stated she feels that we will not see RTA enabling legislation this session. J. Sellen suggested that New North, an economic development organization operating in this part of the state, may be an ally in this effort.

J. Sellen stated that multi-jurisdictional TIF (tax increment financing) districts might be able to assist in paying for transportation services, but this concept is still being explored.

C. Runge stated that current federal transportation law, SAFETEA-LU, expired on September 30, 2009. There have been two-short-term continuances of the law signed by the president. The new transportation law will likely determine if Metro and other systems with fewer than 100 peak hour buses will be exempt from the federal 200,000 population rule.

S. Popp stated she would like a one-page fact sheet summarizing the benefits of a RTA so she can include it when Options for Independent Living staff meets with state legislators in February of 2010.

K. Johnson agreed to put together a one-page fact sheet and provide it to Cole for distribution to all of the TCC members.

S. Popp asked that the fact sheet be sent to her before the end of January of 2010.

K. Johnson stated that a riders group has formed in the area. It is run by Brad Sauer, who is a frequent Metro rider. Some of the TCC members asked for contact information. The information was subsequently provided by L. Conard and is as follows:

- Mr. Sauer's contact information is: brad.sauer@savegreenbaymetro.com
- *Save Green Bay Metro – The Green Bay Transit Alliance* website can currently be found at www.SaveGreenBayMetro.com. The group plans on changing its web address sometime in 2010.

C. Culotta suggested that letters of support and other information regarding these efforts be shared with the Wisconsin Department of Transportation Bureau of Transit staff and Wisconsin's Secretary of Transportation.

The consensus of the committee was that legislators are afraid of supporting enabling legislation for a RTA because they do not want to be associated with a sales tax, even though the funding mechanism has not been identified.

C. Runge cautioned the committee that even if we are successful with legislation that exempts Green Bay Metro from the 200,000 population rule, we are still in need of a RTA to maintain and enhance current service levels.

J. Sellen stated that she would contact Rep. Steve Kagan's transportation advisor regarding this federal issue.

S. Archambault suggested that those who ride the bus or benefit from public transportation services submit their stories to state and federal elected officials.

The committee members agreed that a postcard in the shape of a bus or a postcard with an image of a bus could be developed and distributed to those who use or benefit from public transportation services. The individual could explain what public transportation means to them. The postcard would then be mailed to state and federal representatives. Area social service agencies, *Save Green Bay Metro-Green Bay Transit Alliance*, and/or others could help distribute the postcards.

C. Runge stated that Planning staff will investigate creating a postcard and assured the committee members that he will keep them up-to-date regarding this effort.

A discussion occurred regarding the popularity of developing or expanding light-rail services within and between large urban areas.

C. Putman suggested that smaller vehicles and a demand-response system could be beneficial in meeting the transportation needs of those in the Green Bay area.

C. Runge stated that the two-hub system concept developed by the Planning staff in 2005 continues to be a possible solution to improving public transportation service in the area.

K. Johnson agreed. K. Johnson stated that she believes Metro is two years away from implementing a two-hub system.

5. Other matters.

As a follow-up to past meeting discussions, C. Culotta asked Medi-Vans staff if post-medical appointment pick-ups have improved.

S. Rosenbaum stated yes.

N. Mahlik stated that management encourages drivers to communicate with each passenger regarding their expected pick-up location.

C. Runge set the next meeting date for:

Monday, March 8, 2010
Green Bay Metro Transportation Center
901 University Avenue
Green Bay, Wisconsin
9:45 a.m.

S. Popp requested that meeting dates for the remainder of 2010 be established and provided to the committee. L. Conard subsequently reserved the Transit Commission room for the remaining 2010 TCC meetings. A complete meeting schedule is listed below:

Brown County Transportation Coordinating Committee (TCC) 2010 meeting schedule:

All meetings will be held at 9:45 a.m. in the Transit Commission Room located at
Green Bay Metro Transportation Center
901 University Avenue
Green Bay, Wisconsin

March 8
June 14
September 13
December 13

K. Johnson stated that Green Bay Metro is offering a free bus ride in exchange for one can of non-perishable food product. Drivers will collect the food items as passengers board the bus. The promotion continues through Friday, December 18. All food items collected will be delivered to Paul's Pantry for distribution to qualifying area residents.

6. Adjourn.

C. Runge closed the meeting at 11:00 a.m.

(DRAFT) MINUTES
BROWN COUNTY TRANSPORTATION COORDINATING COMMITTEE
Monday, March 8, 2010
Green Bay Metro Transportation Center
901 University Avenue
Green Bay, Wisconsin
9:45 a.m.

ROLL CALL

Sunny Archambault	<u>X</u>	Byia Martin	<u>X</u>
Diana Brown	<u>X</u>	Barbara Natelle*	<u>X</u>
Brandon Cooper	<u> </u>	Sandy Popp	<u>X</u>
Pat Finder-Stone	<u>X</u>	Cole Runge	<u>X</u>
Carl Graf	<u> </u>	Jayne Sellen	<u>X</u>
Matt Halada	<u> </u>	Julie Tetzlaff	<u> </u>
Chris Hasselbacher	<u>X</u>	Mary Van Acker	<u> </u>
Kathy Hillary	<u> </u>	Tina Whetung	<u>X</u>
Kathy Johnson*	<u>X</u>	John Withbroe	<u>X</u>
Nick Mahlik*	<u>X</u>	Vacant – BC Board	<u> </u>

OTHERS PRESENT: Lisa J. Conard, Steve Maricque, Sue Premo, Cathy Putman, and Brad Sauer. *Alternates: Mary Brick for Barb Natelle, Essie Fels for Kathy Johnson, and Steve Rosenbaum for Nick Mahlik.

C. Runge opened the meeting at 9:45 a.m.

C. Runge introduced Mr. John Withbroe as a new member of the TCC. John replaces Ms. Betty Bennett as liaison to the Green Bay Transit Commission.

ORDER OF BUSINESS

1. Approval of the December 14, 2009, Transportation Coordinating Committee meeting minutes.

A motion was made by P. Finder-Stone, seconded by S. Archambault, to approve the December 14, 2009, Transportation Coordinating Committee meeting minutes. Motion carried.

2. Discussion of the status of a Regional Transit Authority (RTA) and the RTA postcard project.

C. Runge stated that on March 9, 2010, a forum regarding Transportation Choices will be held at the Kress Library in De Pere. RTA enabling legislation will be discussed.

C. Runge stated that on March 11, 2010, the Wisconsin Assembly's Committee on Transportation is holding a public hearing on Assembly Bill (AB 734) relating to the creation of a Fox Cities Regional Transit Authority. The bill is sponsored by

Representatives Bernard-Schaber, Nelson, Hintz, Barca, Berceau, Black, Smith and Turner and cosponsored by Senator Ellis. The Green Bay area is not included in the bill. It is anticipated that at least three Green Bay area residents will testify at the public hearing on the need for enabling legislation.

B. Sauer, President of the Green Bay Transit Alliance (rider's advocacy group), stated that an alliance member plans to testify at the hearing.

C. Runge stated at the last TCC meeting, committee members agreed that the development of a postcard in the shape of a bus or a postcard with an image of a bus could be developed and distributed to those who use or benefit from services. An area on the postcard would be reserved for handwritten comments. The intent of the postcard is to relay personal messages to the area's state senators and assembly representatives.

C. Runge stated that Brown County Planning Commission (BCPC) and Metro staff developed a postcard and it has been distributed throughout the area. The completed postcards are being returned to Metro and will be submitted to the area's state senators and assembly representatives. A copy of the postcard is as follows:

Postcard – front and reverse



C. Runge thanked S. Archambault for suggesting the postcard concept.

C. Runge thanked C. Putman and B. Sauer for assisting with the distribution and collection of the postcards.

E. Fels stated that Metro has received over 1,000 completed postcards and indicated that she was scheduled to pick up additional cards from area agencies the next day.

J. Sellen asked who the postcards will go to.

C. Runge stated that they are intended to be seen by state legislators, but specific legislators have not been chosen to receive them.

J. Withbroe asked if there was local opposition to a RTA.

C. Runge stated that many people appear to be reluctant to support the concept of a RTA because of the perception that it raises taxes and/or creates a new tax. C. Runge clarified that under the current proposal (Fox Cities proposal), funding for transit systems would be removed from the property tax bill and would be replaced with a sales tax. This would take a portion of the burden off residents because many non-residents shop in the area.

P. Finder-Stone stated she will see Senator Cowles and Representative Montgomery tomorrow in Madison and will convey the need for a RTA in the Green Bay area.

C. Runge stated he believes that the postcard is one of many initiatives needed to succeed in getting RTA enabling legislation approved.

C. Runge also suggested that leadership by Representative Penny Bernard-Schaber and other Fox Valley area local elected officials has helped their efforts.

C. Runge stated that the enabling legislation will be the easy part. Getting the public to approve a RTA will be more difficult.

S. Archambault asked when the Packers (Stadium District) tax expires.

J. Sellen stated approximately 2014. J. Sellen stated that the Stadium District has authority to extend the tax to approximately 2023.

C. Runge asked the committee if this issue has been discussed among the agencies' boards or committees.

D. Brown stated that she sent a letter on behalf of NEW Curative supporting a RTA.

S. Popp stated Options for Independent Living has expressed support for a RTA in visits with area state senators and assembly members.

S. Archambault and S. Popp requested a one-page fact sheet summarizing the benefits of a RTA.

C. Runge stated that a committee member requested this at the last meeting and asked if anyone received one. After hearing no, C. Runge stated he would look into this.

S. Archambault asked about the time frame for a RTA.

C. Runge stated that the federal loss of operating assistance will not likely impact Metro's budget until 2012. This is likely when the new census numbers will be

available and when funding formulas will be adjusted.

S. Popp stated it is often difficult to keep track of both issues:

- **The “100 Bus Bill”/Transit System Flexibility Act/The Alliance for Transit Operating Assistance** – federal issue
- **RTA Enabling Legislation** – state issue

J. Sellen stated that there are currently several RTA proposals or draft bills under discussion by the legislative committee.

1. Fox Cities Regional Transit Authority enabling legislation proposal.
2. Statewide RTA enabling proposal. This is very similar to many past versions and is not likely to be approved.
3. SE Wisconsin RTA dealing with Kenosha-Racine-Milwaukee (KRM) service.

J. Sellen suggested the postcards be submitted at the public hearing in Madison on March 11.

S. Premo suggested that the “best of” postcards be identified and documented.

L. Conard stated she planned to review the postcards and scan a cross-section of postcards.

C. Putman suggested that another round of postcards be developed stating “I would ride Green Bay Metro if...” which would allow potential riders to participate in the effort.

B. Sauer stated that many riders are not aware of the implications of the census. Of those who do, many take a “sit back and wait” approach.

J. Withbroe, who was a Metro driver for 34 years, agreed with B. Sauer’s assessment.

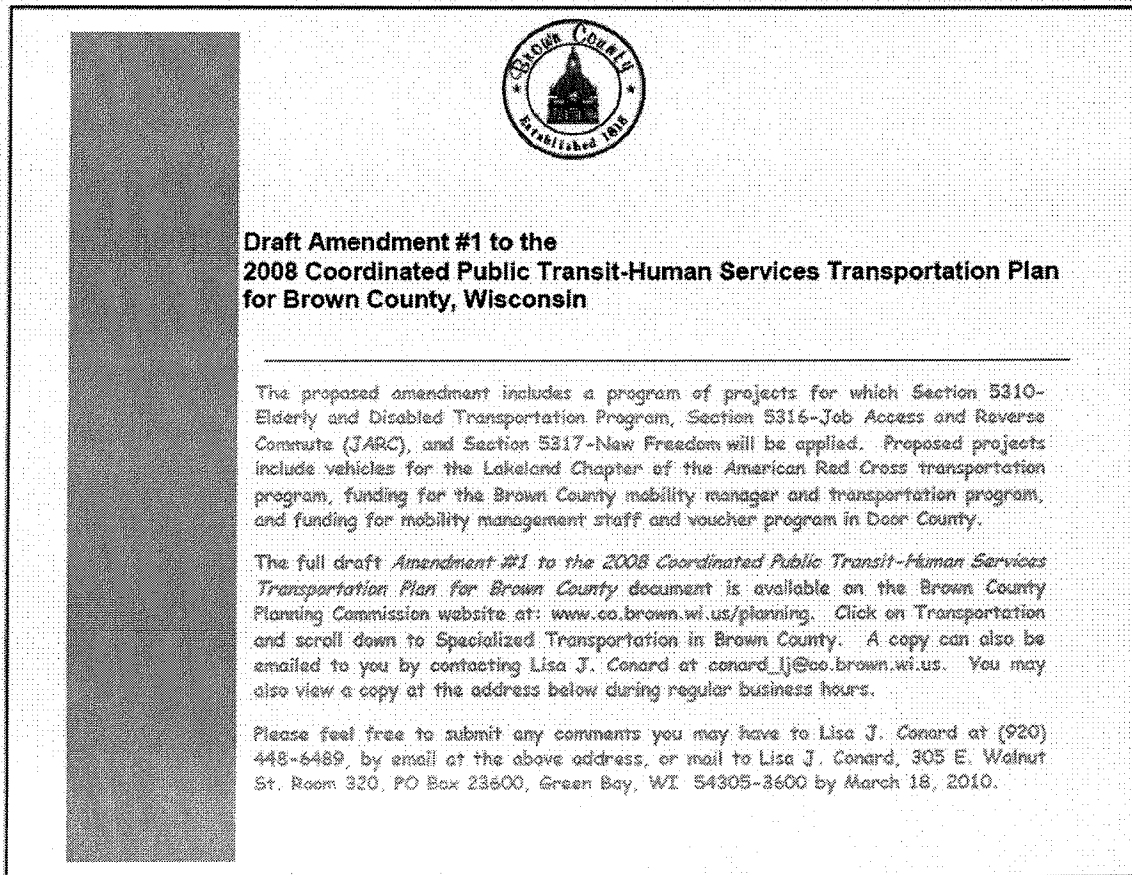
B. Sauer stated the Green Bay Transit Alliance is producing a video that includes passenger testimony on the need for transit services. B. Sauer is hopeful this marketing piece can be shown to elected officials and other stakeholders in the near future.

3. Discussion and action regarding an amendment to Brown County’s Coordinated Public Transit – Human Services Transportation Plan.

L. Conard stated that the plan was completed in 2008. Many of the TCC members participated in the county meeting that was the basis for the plan.

L. Conard stated that although an amendment is not required, staff felt the need to update the document to reflect the actual and anticipated program of projects for 2010 through 2013.

L. Conard stated she submitted the following postcard to interested parties.



L. Conard stated, at the recommendation of WisDOT staff, that broad strategies should be included in the amendment. L. Conard stated staff developed strategies and are as follows:

Proposed Strategies for Plan:

1. Promote coordination between local, state, and federal agencies, customers, and transportation professionals.
2. Expand public transportation services in the Green Bay Urbanized Area.
3. Expand transportation options for all Brown County residents.
4. Continue to support the Lakeland Chapter of the American Red Cross transportation program.
5. Continue with the Brown County Mobility Manager position and the related transportation program.
6. Monitor and update local transportation plans as necessary.

L. Conard stated proposed program of project is as follows:

FY 2010-2013 Program of Projects for Brown County

Projects	FY 2010 Projects	FY 2011 Projects	FY 2012 Projects	FY 2013 Projects
Section 5310 (Capital Assistance Program for the Elderly & Persons with Disability Program)	<u>Lakeland Chapter of the American Red Cross</u> – one minivan with three ambulatory positions & two wheelchair positions at the cost of approximately \$26,000 federal & \$6,000 local.	<u>Lakeland Chapter of the American Red Cross</u> – two small buses with seven ambulatory positions at the cost of approximately \$60,000 federal & \$16,000 local.	<u>Lakeland Chapter of the American Red Cross</u> – one small bus with seven ambulatory positions at the cost of approximately \$30,000 federal & \$6,000 local.	<u>Lakeland Chapter of the American Red Cross</u> – one small bus with seven ambulatory positions & one wheelchair position & one bus with 12 ambulatory & two wheelchair positions at the cost of approximately \$69,000 federal & \$18,000 local.
Section 5316 (WETAP – Wisconsin Employment Transportation Assistance Program which includes JARC – Job Access & Reverse Commute Program)	<u>Forward Service Corporation</u> – Mobility Manager/Transportation Case Worker: The Mobility Manager will work with individuals to solve their transportation problems. Program includes vanpool, no-interest vehicle repair loans, & gas & bus vouchers for low-income workers at the cost of \$48,604 federal only; additional funds applied for to cover all of 2010.	<u>Forward Service Corporation</u> – Mobility Manager/Transportation Case Worker: The Mobility Manager will work with individuals to solve their transportation problems. Program includes vanpool, no-interest vehicle repair loans, & gas & bus vouchers for low-income workers at the cost of approximately \$50,000 federal & \$25,000 local.	<u>Forward Service Corporation</u> – Mobility Manager/Transportation Case Worker: The Mobility Manager will work with individuals to solve their transportation problems. Program includes vanpool, no-interest vehicle repair loans, & gas & bus vouchers for low-income workers at the cost of approximately \$50,000 federal & \$25,000 local.	<u>Forward Service Corporation</u> – Mobility Manager/Transportation Case Worker: The Mobility Manager will work with individuals to solve their transportation problems. Program includes vanpool, no-interest vehicle repair loans, & gas & bus vouchers for low-income workers at the cost of approximately \$75,000 federal & \$35,000 local.
Section 5317 (New Freedom Program)	<u>*United Way of Door County</u> (service may reach Brown County and the Green Bay Urbanized Area) - Mobility management staff & voucher program at the cost of \$86,735 federal & \$42,884 local.	<u>*Door-Tran Inc.</u> (service may reach Brown County and the Green Bay Urbanized Area) - Mobility management staff & voucher program at the cost of \$90,000 federal & \$22,500 local.	<u>*Door-Tran Inc.</u> (service may reach the Brown County and the Green Bay Urbanized Area) - Mobility management staff & voucher program at the cost of \$90,000 federal & \$22,500 local.	<u>*Door-Tran Inc.</u> (service may reach Brown County and the Green Bay Urbanized Area) - Mobility management staff & voucher program at the cost of \$80,000 federal & \$20,000 local.

* Included in the Coordinated Public Transit-Human Services Transportation Plan for Door County, Wisconsin

L. Conard stated that all projects are consistent with the outlined strategies and consistent with the action plan contained in the document.

S. Maricque asked why the United Way of Door County/Door-Tran projects were included in the Brown County plan.

L. Conard stated that the state requested that the Green Bay MPO include the projects in the Brown County plan. Door County does not contain a MPO. L. Conard stated she coordinated the listing with Pam Bush (Door-Tran Mobility Manager and member of the Door County Transportation Consortium). Pam has informed staff that service under the program will reach Brown County and the Green Bay Urbanized Area.

S. Maricque confirmed that Door County residents use the program to reach VA service and other medical appointments in the Green Bay area.

A motion was made by S. Popp, seconded by J. Withbroe, to endorse the proposed strategies and the 2010-2013 Program of Projects as presented. Motion carried.

4. Other matters.

S Popp asked S. Rosenbaum if Medi-Van dispatchers are told to tell callers that it is difficult to schedule trips from 1:30 p.m. – 5:30 p.m. on weekdays.

S. Rosenbaum stated no. Medi-Van staff, under ADA provisions, is allowed to

negotiate a trip pick-up time within one hour of the request. S. Rosenbaum and S. Popp agreed that the peak trip request time is between 3:30 p.m. and 5:30 p.m.

S. Premo passed out a copy of the WPS Volunteer Awards application and encouraged committee members to consider nominating a volunteer that works within their respective organization.

C. Runge set the next meeting of the TCC for:

Monday, June 14, 2010
Green Bay Metro Transportation Center
901 University Avenue
Green Bay, Wisconsin
9:45 a.m.

5. Adjourn.

C. Runge closed the meeting at 10:34 a.m.

Subject: AIRPORT TRAFFIC

BERNIE:

I REALIZE YOU GET AN AIRPORT REPORT SHOW JAN 2010 TRAFFIC WAS UP 6% BUT THERE IS ALSO A REPORT THAT SHOWS TRAFFIC IS DOWN 24% FROM JAN 2006. THIS DIS ALLOWS THE 15% LEASE AGREEMENT TO APPLY AND ALLOW THE MAG TO APPLY; WHICH IS \$9533.33 PER MONTH. 15% OF GROSS SALES OF \$34300.01 WOULD BE \$5145.00 OR A DIFFERENCE OF \$4388.38 FOR AN ADDITIONAL 426 PASSENGERS OR WHAT AMOUNTS TO 30% OF GROSS. PLEASE CALL ME WITH ANY QUESTIONS ; AND HOW TO RESOLVE THIS MATTER.

THANK YOU J HILL

**Brown County
Airport
Budget Status Report
December-09**

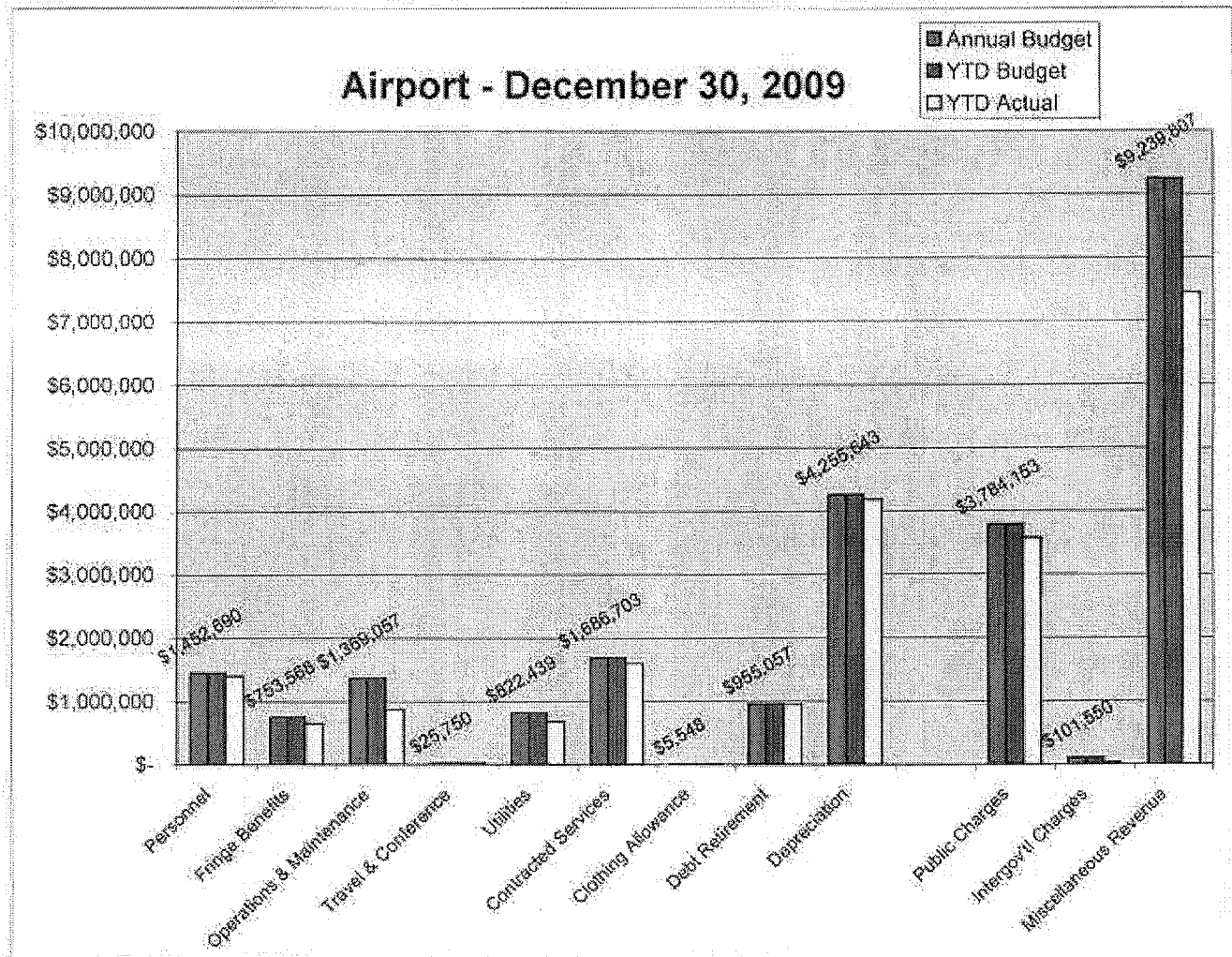
	Annual Budget	YTD Budget	YTD Actual
Personnel	\$1,452,690	\$1,452,690	\$1,399,300
Fringe Benefits	\$753,568	\$753,568	\$653,786
Operations & Maintenance	\$1,369,057	\$1,369,057	\$870,392
Travel & Conference	\$25,750	\$25,750	\$22,202
Utilities	\$822,439	\$822,439	\$681,587
Contracted Services	\$1,686,703	\$1,686,703	\$1,598,734
Clothing Allowance	\$5,548	\$5,548	\$5,277
Debt Retirement	\$955,057	\$955,057	\$948,543
Depreciation	\$4,255,643	\$4,255,643	\$4,179,115
Public Charges	\$3,784,153	\$3,784,153	\$3,572,402
Intergov't Charges	\$101,550	\$101,550	\$22,567
Miscellaneous Revenue	\$9,239,807	\$9,239,807	\$7,436,449

HIGHLIGHTS

At year-end, airport expenses were approximately \$1-million below budget.

Revenue was approximately \$2-million under budget. Project contributed capital was below budget due to a late start; concessions were below anticipated levels for the year.

YEAR-END	2009	2008	
PAX:	360,471	423,504	-14.9%



April 14, 2010

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

RESOLUTION APPROVING THREE-YEAR STATEMENT OF INTENTIONS
FOR WISCONSIN DEPARTMENT OF TRANSPORTATION'S
HARBOR ASSISTANCE PROGRAM

WHEREAS, the attached Three-Year Harbor Development Statement of Intentions describes proposed improvements which are in the best interest of the Port of Green Bay; and

WHEREAS, the Wisconsin Department of Transportation, in accordance with state statute, requires a statement of project intentions from local units of government intending to apply for federal and/or state aid related to harbor work of benefit to commercial transportation within the next three years; and

WHEREAS, the Harbor Commission and the Planning, Development and Transportation Committee have carefully reviewed the estimated project costs, funding sources, physical locations and alternatives to the proposed projects; and

WHEREAS, the total local matching funds required for the projects indicated as being funded through the Wisconsin Department of Transportation's Harbor Assistance Program range from twenty (20%) percent to fifty (50%) percent; and

WHEREAS, this Three-Year Harbor Development Statement of Intentions is used by the Wisconsin Department of Transportation for planning purposes only and is not a petition for federal and/or state aid.

NOW THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that it hereby approves the attached Harbor Development Statement of Intentions.

Respectfully submitted,

**Planning, Development and
Transportation Committee**

Approved by:

COUNTY EXECUTIVE

Date Signed:

Draft Approved of by Corporation Counsel

CERTIFICATION

I, Darlene Marcelle, Clerk of Brown County, Wisconsin, do hereby certify that the foregoing is a correct copy of a Resolution introduced at a County Board Meeting of the County Board Supervisors on April 14, 2010, adopted by a majority vote, and recorded in the minutes of said meeting.

County Clerk

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
WARPINSKI	1			
DE WANE	2			
NICHOLSON	3			
THEISEN	4			
KRUEGER	5			
HAEFS	6			
ERICKSON	7			
BRUNETTE	8			
ZIMA	9			
EVANS	10			
VANDER LEEST	11			
JOHNSON	12			
DANTINNE, JR	13			

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
LA VIOLETTE	14			
ANDREWS	15			
KASTER	16			
KNIER	17			
WILLIAMS	18			
FLECK	19			
CLANCY	20			
WETZEL	21			
MOYNIHAN	22			
SCRAY	23			
HOEFT	24			
LUND	25			
FEWELL	26			

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

**THREE-YEAR HARBOR DEVELOPMENT
STATEMENT OF INTENTIONS**

Due: April 1, 2010

Send to: WDOT

Bureau of Railroads & Harbors

P. O. Box 7914

Madison, Wisconsin 53707-7914

Port of Green Bay

Harbor Name

Brown County (Brown County Port & Solid Waste Department)

Responsible Local Unit of Government

(County, City, Village or Town)

Improvements Proposed in Calendar Year **2010**

Instructions: Complete one of these sheets for each project contemplated in calendar 2010, 2011 and 2012. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

Project Name: Dock Renovation and Dredging Noble Petro

To upgrade existing dock area to include the installation of:

1000' (Dock Wall Construction) shore piling, back filling – (to replace aging and unsafe walkways)

Upgrade existing lighting, fencing, and security cameras – (to enhance site security and safety)

Replace/Upgrade existing pump house

Dredge area around dock and use spoil as backfill materials

The additions will assist in the safe handling and transfer of flammable liquids as well as reduce the need in future dredging, It will also assist in the reduction of soil sediment from dock area.

PART II Project Resources

PART III Rank & Probability

<u>Expected Funding Sources</u> (All types)	<u>Amount</u>
(a) Wisconsin DOT HAP (80%)	\$1,440,000
(b) Noble Petro (20%)	\$ 360,000
(c)	
(d)	
	<u>\$1,800,000</u>
	Total

(a) Of the projects listed for the year noted above, this project is of 1st priority to the applicant.

(b) The estimated probability of this project being started in year noted above is:
(Circle One)

High

Medium

Low

Prepared By: **Dean Haen, Port Manager**
Charles Wolfe, Noble Petro

Date: **January 30, 2010**

**THREE-YEAR HARBOR DEVELOPMENT
STATEMENT OF INTENTIONS**

Due: April 1, 2010

Send to: WDOT

Bureau of Railroads & Harbors

P. O. Box 7914

Madison, Wisconsin 53707-7914

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Brown County (Brown County Port & Solid Waste Department)

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Improvements Proposed in Calendar Year **2011**

Instructions: Complete one of these sheets for each project contemplated in calendar 2010, 2011 and 2012. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

Project Name: Dock Renovation, Dredging and Pipeline Installation to Utilize US Oil Company's Broadway Dock Facility

US Oil Company has approximately 400' of dock wall that was historically used for the waterborne delivery of petroleum products. Renovation of this facility will provide a strategic, economically viable way to supplement the supply gasoline and diesel fuel to Northeastern Wisconsin. It also provides a crucial supply alternative for the Eastern half of the state in the event of a regional supply disruption.

Construction of a pipeline from the dock wall to the terminal's main manifold is required to facilitate the delivery of petroleum products for numerous regional suppliers at a cost of \$350,000.

Rehabilitate existing dock wall and construct new clusters, catwalk and an off-loading platform to facilitate loading and discharge of petroleum tankers at a cost of \$575,000.

Draft of 24' LWD will require dredging 10,000 cy of sediment @ \$25.00/cy at a cost of \$250,000

PART II Project Resources

<u>Expected Funding Sources</u> (All types)	<u>Amount</u>
(a) Wisconsin DOT HAP (80%)	\$940,000
(b) U.S. Oil Co., Inc (20%)	\$235,000
(c)	
(d)	
	<u>\$1,175,000</u>
	Total

PART III Rank & Probability

- (a) Of the projects listed for the year noted above, this project is of 1st priority to the applicant.
- (b) The estimated probability of this project being started in year noted above is:
- (Circle One)

High
Medium
Low

Prepared By: **Dean Haen, Port Manager**
Mike Koel, US Oil Company
Date: **January 30, 2010**

**THREE-YEAR HARBOR DEVELOPMENT
STATEMENT OF INTENTIONS**

Due: April 1, 2010

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Bureau of Railroads & Harbors
P.O. Box 7914
Madison, Wisconsin 53707-7914

Port of Green Bay
Harbor Name

Brown County Port & Solid Waste Department (Brown County)
Responsible Local Unit of Government
(County, City, Village or Town)

Improvement Proposed in Calendar Year 2011

Instructions: Complete one of these sheets for each project contemplated in calendar 2010, 2011 and 2012. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

Project Name: Leicht Transfer & Storage State Street Dock Wall

Replacement of the existing Wakefield wall on the State St. facility, to include replacement of dock face, 380 feet of replacement sheet piling, replacing sheet anchors, and replacing outside bumper guards to facilitate across dock loading and unloading of commercial bulk product. In addition, a 380-foot long by 50-foot wide structural pad with support piles would be installed on the existing portion of the slip wall currently not requiring replacement. Bollards and wood fender system would also be added along entire face of the dock.

This project would require the channel to be dredged, 35,000 cubic yards.

PART II Project Resources

<u>Expected Funding Sources</u> (All types)	<u>Amount</u>
(a) WI DOT HAP (80%)	\$1,356,000
(b) Brown County (20%) (Terminal Operators)	\$339,000
(c)	
(d)	
	<u>\$1,695,000</u>
	Total

PART III Rank and Probability

(a) Of the projects listed for the year noted above, this project of 2nd priority to the applicant.

(b) The estimated probability of this project being started in the year noted above is:

(Circle One) High
 Medium
 Low

Prepared By: Carol L. Jamrosz
Leicht Transfer & Storage
Date: 1/30/2010

**THREE-YEAR HARBOR DEVELOPMENT
STATEMENT OF INTENTIONS**

Due: April 1, 2010
Send To: WisDOT
Bureau of Railroads & Harbors
P.O. Box 7914
Madison, Wisconsin 53707-7914

Port of Green Bay
Harbor Name

Brown County Port & Solid Waste Department (Brown County)
Responsible Local Unit of Government
(County, City, Village or Town)

Improvement Proposed in Calendar Year **2011**

Instructions: Complete one of these sheets for each project contemplated in calendar 2010, 2011 and 2012. Include only those projects that benefit **COMMERCIAL TRANSPORTATION**. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

Project Name: Leicht Transfer & Storage State Street Dock Wall

Replacement of the existing Wakefield wall on the State St. facility slip, to include replacement of dock face, feet of replacement sheet piling, replacing sheet anchors, and replacing outside bumper guards to facilitate across dock loading and unloading of commercial bulk product. In addition, a 553-foot long by 50-foot wide structural pad with support piles would be installed on the existing portion of the slip wall currently not requiring replacement. Bollards and wood fender system would also be added along entire face of slip.

This project would also include 62,000 cubic yards dredged in the slip.

PART II Project Resources

	<u>Expected Funding Sources (All types)</u>	<u>Amount</u>
(a)	WI DOT HAP (80%)	\$1,903,600
(b)	Brown County (20%)	\$ 475,900
	(RGL Holdings)	
(c)		
(f)		
		<u>\$2,379,500</u>
		Total

PART III Rank and Probability

(a) Of the projects listed for the year noted above, this of **3rd** priority to the applicant.

(b) The estimated probability of this project being started in the year noted above is:

(Circle One) High
 Medium
 Low

Prepared By: **Carol L. Jamrosz**
Leicht Transfer & Storage
Date: **1/30/2010**

**THREE-YEAR HARBOR DEVELOPMENT
STATEMENT OF INTENTIONS**

Due: April 1, 2010

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Port of Green Bay

Harbor Name

Brown County (Brown County Port & Solid Waste Department)

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Improvements Proposed in Calendar Year **2010**

Instructions: Complete one of these sheets for each project contemplated in calendar 2010, 2011 and 2012. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

Project Name: Dredge North Dock for KK Integrated Logistics, Inc.

KK Integrated Logistics, Inc. utilizes Western Lime's North Dock warehousing property for delivery of forest products. The area needs to be dredged to its authorized depth of 24' LWD. An estimated 1,200 cy needs to be dredged at a cost of \$25/cy for a total cost of \$30,000.

PART II Project Resources

<u>Expected Funding Sources</u> (All types)	<u>Amount</u>
(a) Wisconsin DOT HAP (80%)	\$ 24,000
(b) Brown County (20%)	\$ 6,000
(c) (KK Integrated Logistics, Inc.)	
(d)	
	<u>\$ 30,000</u>
	Total

PART III Rank & Probability

(a) Of the projects listed for the year noted above, this project is of 5th priority to the applicant.

(b) The estimated probability of this project being started in year noted above is:
(Circle One) High

Medium
Low

Prepared By: **Dean Haen, Port Manager**
Tom Kuber, KK Integrated
Logistics, Inc.
Date: **January 30, 2010**

**THREE-YEAR HARBOR DEVELOPMENT
STATEMENT OF INTENTIONS**

Due: April 1, 2010

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Bureau of Railroads & Harbors

P. O. Box 7914

Madison, Wisconsin 53707-7914

Port of Green Bay

Harbor Name

Brown County Port & Solid Waste Department (Brown County)

Responsible Local Unit of Government

(County, City, Village or Town)

Improvements Proposed in Calendar Year **2012**

Instructions: Complete one of these sheets for each project contemplated in calendar 2010, 2011 and 2012. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

Project Name: West Shore Public Port Terminal

Purchase river front property along Fox River, presently owned by U.S. Oil Company and Mobil Company for creation of a public terminal facility that would be available for new port operations. The project would include acquisition (\$7M), constructing a dock wall (\$10M) at the bulkhead line and filling behind.

PART II Project Resources

PART III Rank & Probability

Expected Funding Sources (All types)

Amount

(a) **WI DOT HAP (80%)**

\$13,600,000

(b) **Brown County (20%)
(Green Bay)**

\$ 3,400,000

(c)

(d)

\$17,000,000
Total

(a) Of the projects listed for the year noted above, this project is of 3rd priority to the applicant.

(b) The estimated probability of this project being started in year noted above is:

(Circle One) High
 Medium
 Low

Prepared By: **Dean Haen, Port Manager**

Date: **January 30, 2010**

**THREE-YEAR HARBOR DEVELOPMENT
STATEMENT OF INTENTIONS**

Due: April 1, 2010

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Port of Green Bay

Harbor Name

Brown County Port & Solid Waste Department (Brown County)

Responsible Local Unit of Government

(County, City, Village or Town)

Improvements Proposed in Calendar Year **2011**

Instructions: Complete one of these sheets for each project contemplated in calendar 2010, 2011 and 2012. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

Project Name: Western Lime Corporation's North Dock Wall

Rehabilitation of existing dock wall, to include major repairs to dock face, 920 feet of renewed sheet piling, replacing sheet anchors, replacing outside bumper guards, and installing new pavement between the dock wall and the new warehouse facility to facilitate across dock loading and unloading of commercial bulk product.

PART II Project Resources

<u>Expected Funding Sources</u> (All types)	<u>Amount</u>
(a) WI DOT HAP (80%)	\$856,000
(b) Brown County (20%) (Western Lime Co.)	\$214,000
(c)	
(d)	
	<u>\$1,070,000</u>
	Total

PART III Rank & Probability

(a) Of the projects listed for the year noted above, this project is of 4th priority to the applicant.

(b) The estimated probability of this project being started in year noted above is:
(Circle One) High
 Medium
 Low

Prepared By: **Dean Haen, Port Manager**
Fred Nast, Western Lime Co.

Date: **January 30, 2010**

**THREE-YEAR HARBOR DEVELOPMENT
STATEMENT OF INTENTIONS**

Due: April 1, 2010

Send to: WDOT

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P. O. Box 7914

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Port of Green Bay

Harbor Name

Brown County (Brown County Port & Solid Waste Department)

Responsible Local Unit of Government

(County, City, Village or Town)

Improvements Proposed in Calendar Year **2012**

Instructions: Complete one of these sheets for each project contemplated in calendar 2010, 2011 and 2012. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

Project Name: Green Bay Harbor Navigational Channel Deepening Project

Deepen federal navigational channel from Grassy Island to the East River Turning basin to St. Lawrence Seaway specification of 26'3". Presently the channel is 26' to Grassy Island then shallows to 24' until the Main St. Bridge and 22' beyond. The channel would need to be dredged a distance of 4 miles. The U.S. Army Corps of Engineers may then be authorized to conduct a Feasibility Study consisting of a cost/benefit analysis to determine if deepening the whole federal channel is warranted. The port would benefit by decreasing shipping costs and expanding cargoes presently not received because the cargoes are transported on ocean-going ships requiring the necessary seaway draft. The total quantity of material to be dredged from the navigational channel is an est. 870,369 cy at a cost of \$25.00/cy or \$21,759,225.

PART II Project Resources

<u>Expected Funding Sources</u> (All types)	<u>Amount</u>
(a) Wisconsin DOT HAP (50%)	\$10,879,612
(b) Brown County (50%)	\$10,879,613
(c) (Terminal Operators)	
(d)	
	<u>\$21,759,225</u>
	Total

PART III Rank & Probability

(a) Of the projects listed for the year noted above, this project is of 1st priority to the applicant.

(b) The estimated probability of this project being started in year noted above is:

(Circle One) High
 Medium
 Low

Prepared By: **Dean Haen, Port Manager**

Date: **January 30, 2010**

**THREE-YEAR HARBOR DEVELOPMENT
STATEMENT OF INTENTIONS**

Due: April 1, 2010

Send to: WDOT

Bureau of Railroads & Harbors

P. O. Box 7914

Madison, Wisconsin 53707-7914

Port of Green Bay

Harbor Name

Brown County Port & Solid Waste Department (Brown County)

Responsible Local Unit of Government

(County, City, Village or Town)

Improvements Proposed in Calendar Year **2012**

Instructions: Complete one of these sheets for each project contemplated in calendar 2010, 2011 and 2012. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

Project Name: Port of Green Bay Slip and Dock Wall Deepening Project

Dredge the necessary slips and dock walls to St. Lawrence Seaway specification of 26'3". Presently the slips are approximately 24'. The Fox River Dock slip would need to be dredged at an estimated cost of \$600,000. The Western Lime Company dock wall would need to be dredged at an estimated cost of \$300,000. WPS, Flint Hills Resources, Sanamax, St. Mary's Cement, RGL Holdings, C. Reiss Coal, LaFarge, NE Asphalt and Georgia-Pacific would also have to be dredged. Estimated dredging cost of an additional \$2.5 million.

PART II Project Resources

PART III Rank & Probability

Expected Funding Sources (All types)

Amount

(a) **WI DOT HAP (80%)**

\$ 2,720,000

(b) **Brown County (20%)
(Terminal Operators)**

\$ 680,000

(c)

(d)

\$ 3,400,000

Total

(a) Of the projects listed for the year noted above, this project is of **2nd** priority to the applicant.

(b) The estimated probability of this project being started in year noted above is:

(Circle One) High
Medium
Low

Prepared By: **Dean Haen, Port Manager**

Date: **January 30, 2010**

**THREE-YEAR HARBOR DEVELOPMENT
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Port of Green Bay

Harbor Name

Brown County Port & Solid Waste Department (Brown County)

Responsible Local Unit of Government

(County, City, Village or Town)

Improvements Proposed in Calendar Year **2011**

Instructions: Complete one of these sheets for each project contemplated in calendar 2010, 2011 and 2012. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

Project Name: East Shore Public Port Terminal

Purchase river front property 300' x 1600' along Fox River, presently owned by Green Bay Packaging, Inc., Proctor & Gamble, and Georgia-Pacific for creation of a public terminal facility. Construction of 1,000 lf of dock wall along Green Bay Packaging, Inc., including major dock face, sheet piling, anchors, bumper guards. Construction of an access road from the river front to Quincy Avenue along Interstate Highway 43 through Green Bay Packaging, Inc., property. Relocate Georgia-Pacific intake clarifier. Remove old railroad tracks and prepare property for port commerce.

PART II Project Resources

PART III Rank & Probability

Expected Funding Sources (All types)

Amount

(a) **WI DOT HAP (80%)**

\$8,000,000

(b) **Brown County (20%)
(Green Bay)**

\$2,000,000

(d)

(d)

\$10,000,000
Total

(a) Of the projects listed for the year noted above, this project is of **6th** priority to the applicant.

(b) The estimated probability of this project being started in year noted above is:

(Circle One)

High

Medium

Low

Prepared By: **Dean Haen, Port Manager**

Date: **January 30, 2010**

Brown County
Port & Solid Waste
Port Area Budget Status Report
12/31/2009

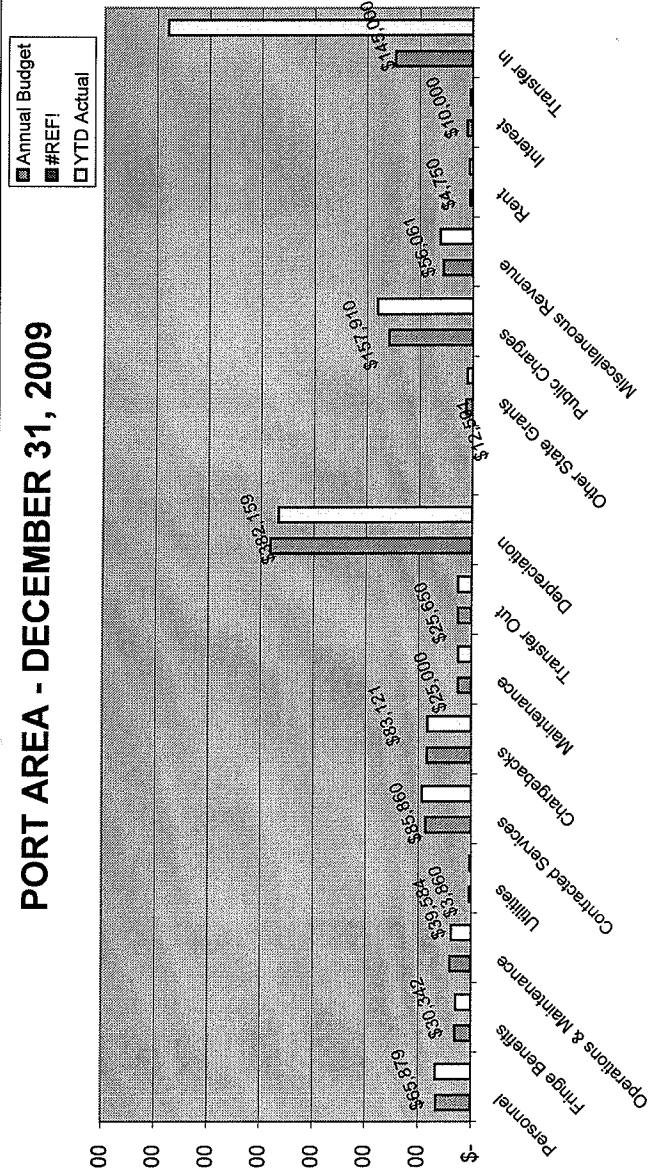
	Annual Budget	YTD Actual
Personnel	\$ 65,879	\$ 66,780
Fringe Benefits	\$ 30,342	\$ 28,918
Operations & Maintenance	\$ 39,584	\$ 37,359
Utilities	\$ 3,860	\$ 2,941
Contracted Services	\$ 85,860	\$ 92,684
Chargebacks	\$ 83,121	\$ 82,843
Maintenance	\$ 25,000	\$ 25,000
Transfer Out	\$ 25,650	\$ 25,650
Depreciation	\$ 382,159	\$ 366,629
Other State Grants	\$ 12,501	\$ 9,574
Public Charges	\$ 157,910	\$ 178,742
Miscellaneous Revenue	\$ 56,061	\$ 61,519
Rent	\$ 4,750	\$ 6,251
Interest	\$ 10,000	\$ 4,123
Transfer In	\$ 145,000	\$ 578,982

HIGHLIGHTS:

Expenses:

Revenues: Revenues have increased as a result of increased Tipping Fees for dredged material disposal at Bay Port, Bylsby property rent and the Port Security Grant. Transfer In of \$438,042 for Budget Adjustment of 217 funds for past Port Expenses paid by Solid Waste

PORT AREA - DECEMBER 31, 2009



Brown County
Port & Solid Waste
Solid Waste Area Budget Status Report
12/31/2009

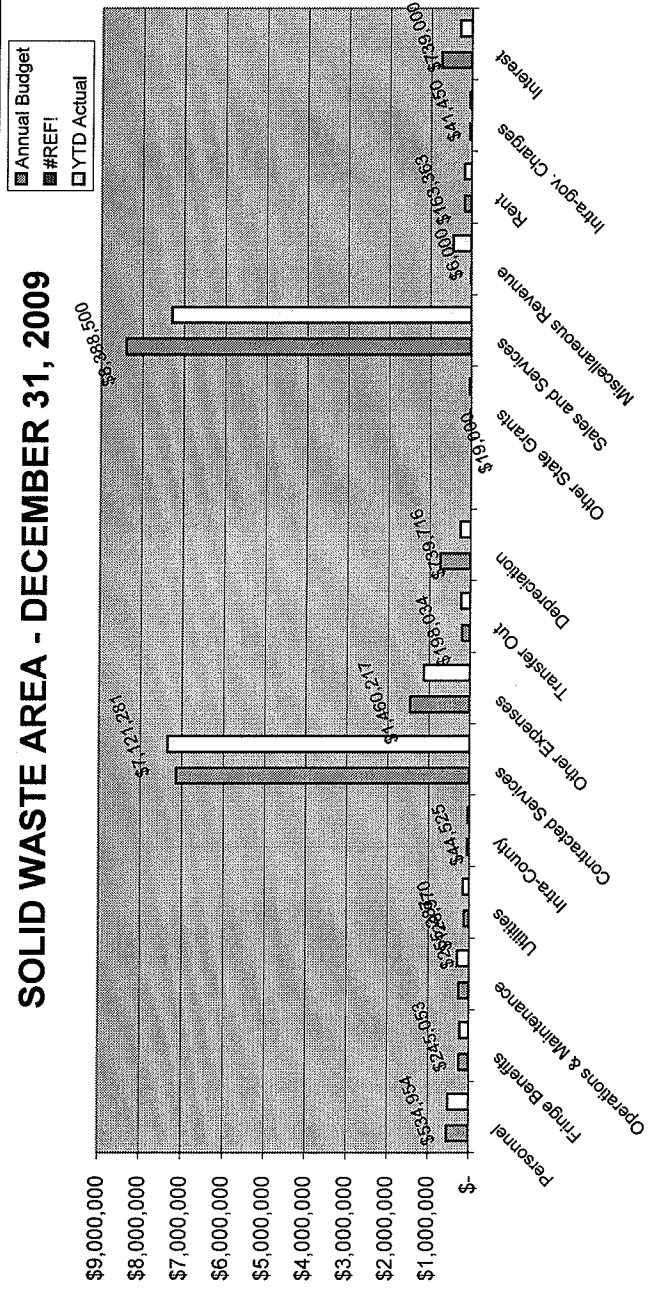
	Annual Budget	YTD Actual
Personnel	\$ 534,954	\$ 511,814
Fringe Benefits	\$ 245,053	\$ 223,744
Operations & Maintenance	\$ 255,287	\$ 283,603
Utilities	\$ 128,970	\$ 148,959
Intra-County	\$ 44,525	\$ 39,477
Contracted Services	\$ 7,121,281	\$ 7,334,687
Other Expenses	\$ 1,460,217	\$ 1,123,451
Transfer Out	\$ 198,034	\$ 223,517
Depreciation	\$ 739,716	\$ 254,164
Other State Grants	\$ 19,000	\$ 28,972
Sales and Services	\$ 8,388,500	\$ 7,280,653
Miscellaneous Revenue	\$ 6,000	\$ 445,088
Rent	\$ 163,363	\$ 161,619
Intra-gov. Charges	\$ 41,450	\$ 40,821
Interest	\$ 739,000	\$ 282,909

HIGHLIGHTS:

Expenses: Vehicle and Grounds Repairs are up due to MRF Front End Loader and building. New Transfer Station Contract begun mid-year is more expensive than budgeted. Recycling market have lowered the amount the County reimburses to recycling customers in Other Expenses.

Revenues: Waste Transfer Station tonnage is 27,000 tons less than budgeted for revenues. 2009 Port Budget Adjustment returns \$438,042 spent from Solid Waste. Interest is lower than forecast in the 2009 Budget.

SOLID WASTE AREA - DECEMBER 31, 2009



DEPARTMENT OF ADMINISTRATION

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

LYNN A. VANDEN LANGENBERG

PHONE (920) 448-4037 FAX (920) 448-4036 WEB: www.co.brown.wi.us

DIRECTOR

March 15, 2010

TO: Planning, Development & Transportation Committee
Brian Lamers, Highway Commissioner

FROM: Lynn A. Vanden Langenberg, *LAV* Director of Administration

SUBJECT: 2010 Bond Resolution

Attached is the 2010 Bond Resolution. This resolution encompasses all capital projects included in the 2010 Adopted Budget (see pages 310 – 325). The resolution includes projects for the Brown County Highway improvements as follows:

Highway	Bond Amount
Highway EA/Cottage Road Reconstruction (match by Bellevue)	\$1,500,000
Highway GV Reconstruction (match by Bellevue & Ledgeview)	\$2,300,000
Highway JJ Reconstruction (match by Bellevue)	\$300,000
Highway U Reconditioning	\$450,000
Highway F Reconditioning	\$1,070,000
Highway J/Riverdale Drive Reconditioning	\$1,700,000
Highway G/Dickinson Road Reconditioning	\$1,260,000
Highway S Reconditioning	\$460,000
TOTAL	\$9,040,000

This resolution requires approval by the County Board. If approved, the Department of Administration will work with the County's Bond Counsel and Financial Advisor to issue the bonds. The schedule is to open bond bids and present the bids at the June 16, 2010 County Board meeting for the borrowing approval.

If you have any specific questions, please feel free to contact my office at 448-4035.

Cc: Tom Hinz, County Executive



April 21, 2010

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE BROWN
COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

INITIAL RESOLUTIONS AUTHORIZING THE ISSUANCE OF NOT TO EXCEED
\$21,265,000 CORPORATE PURPOSE GENERAL OBLIGATION BONDS OF
BROWN COUNTY, WISCONSIN IN ONE OR MORE SERIES AT ONE OR MORE
TIMES

Initial Resolution Authorizing
General Obligation Bonds
In an Amount Not to Exceed
\$643,200

BE IT RESOLVED by the County Board of Supervisors of Brown County,
Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, General
Obligation Bonds in an amount not to exceed \$643,200 for the purpose of paying the cost
of building system upgrades, courthouse complex wiring infrastructure upgrades and
solar hot water project.

BE IT FURTHER RESOLVED, by the Board of Supervisors of Brown County,
Wisconsin, that change orders in excess of \$10,000 or 25% of the contract price,
whichever is less, for such building system upgrades shall be submitted to the appropriate
oversight committee of the Board of Supervisors of Brown County for prior approval.

General Obligation Bonds
In an Amount Not to Exceed
\$9,040,000

PD+T { BE IT RESOLVED, by the County Board of Supervisors of Brown County,
Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, General
Obligation Bonds in an amount not to exceed \$9,040,000 for the purpose of paying the
cost of highway improvements including CTH "EA" (Cottage Road), CTH "GV", CTH
"JJ", CTH "U", CTH "F", CTH "J" (Riverdale Drive), CTH "G" (Dickinson Road), and
CTH "S".

BE IT FURTHER RESOLVED, by the Board of Supervisors of Brown County,
Wisconsin, that change orders in excess of \$10,000 or 25% of the contract price,
whichever is less, for such construction shall be submitted to the appropriate oversight
committee of the Board of Supervisors of Brown County for prior approval.

ORDINANCE DEALING WITH
REVISION OF SPEED ZONE ON COUNTY HIGHWAY G
TOWN OF LEDGEVIEW, BROWN COUNTY, STATE OF WISCONSIN

THE BROWN COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

Section 1: A traffic and engineering investigation having been made on the following described highway, the maximum permissible speed at which vehicles may be operated on said highway, which speed herewith established as reasonable and safe pursuant to Section 349.11, Wisconsin Statutes, shall be as set forth within, and upon the erection of standard signs giving notices thereof.

Section 2: Section 340.0003, Schedule A of the Brown County Code is hereby amended as follows:

County Trunk Highway G, Town of Ledgeview:

Remove: Fifty miles per hour from a point 0.10 of a mile southeast of CTH MM, northwesterly for a distance of 1.56 miles.

Remove: Fifty miles per hour from a point 0.12 of a mile east of its intersection with Scray Hill Road, easterly for a distance of 0.30 of a mile.

Add: Forty-five miles per hour from the intersection of Bower Creek Road/Scray Hill Road, thence south and easterly to CTH MM.

Section 3: This ordinance shall take effect upon passage and publication. Adopted this 21st day of April 2010.

Fiscal Note: Minimal financial impact

Respectfully Submitted,

PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE

Approved by:

County Executive

Date

County Clerk

Date

Board Chairman

Date

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS NAME	DIST. #	AYES	NAYS	ABSTAIN
WARPINSKI	1			
DE WANE	2			
NICHOLSON	3			
THEISEN	4			
KRUEGER	5			
HAEFS	6			
ERICKSON	7			
BRUNETTE	8			
ZIMA	9			
EVANS	10			
VANDERLEEST	11			
JOHNSON	12			
DANTINNE, JR.	13			

SUPERVISORS NAME	DIST. #	AYES	NAYS	ABSTAIN
LAVIOLETTE	14			
ANDREWS	15			
KASTER	16			
KNIER	17			
WILLIAMS	18			
FLECK	19			
CLANCY	20			
WETZEL	21			
MOYNIHAN, JR.	22			
SCRAY	23			
HOEFT	24			
LUND	25			
FEWELL	26			

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

Final Draft Approved by County Board Attorney

Brown County Highway
Budget to Actual State Billing
2010

Maintenance	Description	January	February	March	April	May	June	July	August	September	October	November	December	Total	Contract	Remaining	% Used
0005-01-40	Admin Non Patrol Supervision	-	-	-	-	-	-	-	-	-	-	-	-	-	165,900.00	165,900.00	0.00%
0005-01-01	Roadway Asphalt Maintenance	4,103.87	4,358.11	-	-	-	-	-	-	-	-	-	-	8,461.98	161,100.00	152,638.02	5.25%
0005-01-03	Roadway Concrete Maintenance	8,835.82	17,511.41	-	-	-	-	-	-	-	-	-	-	26,347.23	212,300.00	185,952.77	12.41%
0005-01-04	Roadway Concrete Maintenance-I43	1,139.39	3,978.04	-	-	-	-	-	-	-	-	-	-	5,117.43	95,000.00	89,882.57	5.39%
0005-01-05	Roadway Shoulder Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-	30,000.00	30,000.00	0.00%
0005-01-06	Roadway Shoulder Maintenance-I43	-	-	-	-	-	-	-	-	-	-	-	-	-	5,000.00	5,000.00	0.00%
0005-01-31	Roadway Facility Maintenance	3,482.94	11,791.33	-	-	-	-	-	-	-	-	-	-	15,274.27	107,000.00	91,725.73	14.28%
0005-01-32	Roadway Facility Maintenance-I43	1,251.04	4,207.57	-	-	-	-	-	-	-	-	-	-	5,458.61	40,000.00	34,541.39	13.65%
0005-01-33	Roadside Vegetation	11,946.27	17,047.52	-	-	-	-	-	-	-	-	-	-	28,993.79	219,300.00	190,306.21	13.22%
0005-01-34	Roadside Vegetation-I43	3,760.35	3,163.46	-	-	-	-	-	-	-	-	-	-	6,923.81	79,800.00	72,876.19	8.88%
0005-01-07	RMN Routine Misc.	-	853.59	-	-	-	-	-	-	-	-	-	-	853.59	97,800.00	96,946.41	0.87%
0005-01-08	Routine Misc.-I43	-	-	-	-	-	-	-	-	-	-	-	-	-	76,600.00	76,600.00	0.00%
0005-01-11	Winter Maintenance	173,926.66	165,468.95	-	-	-	-	-	-	-	-	-	-	339,395.61	1,145,000.00	805,604.39	29.64%
0005-01-12	Winter Maintenance-I43	28,318.62	50,968.53	-	-	-	-	-	-	-	-	-	-	79,287.15	256,600.00	177,312.85	30.90%
0005-01-21	Routine Bridge	255.40	430.28	-	-	-	-	-	-	-	-	-	-	685.68	111,000.00	110,314.32	0.62%
0005-01-22	Routine Bridge-I43	456.88	297.70	-	-	-	-	-	-	-	-	-	-	754.56	55,000.00	54,245.44	1.37%
0005-01-24	Bridge-Lift	-	565.23	-	-	-	-	-	-	-	-	-	-	565.23	31,200.00	30,634.77	1.81%
0005-01-41	Admin Patrol Supervision	10,643.58	10,527.23	-	-	-	-	-	-	-	-	-	-	21,170.81	127,100.00	105,929.19	16.66%
0005-01-51	Local DePere/Alouez/Asht/Mason	253.14	28.47	-	-	-	-	-	-	-	-	-	-	281.61	29,400.00	29,118.39	0.96%
0005-01-51	Sign Repairs	375.54	299.56	-	-	-	-	-	-	-	-	-	-	675.10	29,000.00	28,324.90	2.33%
0005-01-62	Sign Repairs-I43	-	163.97	-	-	-	-	-	-	-	-	-	-	163.97	6,000.00	5,836.03	2.73%
		248,749.48	291,660.95	-	-	-	-	-	-	-	-	-	-	540,410.43	3,080,100.00	2,539,689.57	17.55%

* Includes 3 payperiods

0005-08-20	Traffic Signing	110.73	830.83	-	-	-	-	-	-	-	-	-	-	941.56	-	(941.56)	
0005-98-10	Pavement Marking	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
0031-01-31	Kewaunee County-Culvert Steaming	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
0038-01-51	Mannette Bridge	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
0005-83-81	Security Fence	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
0015-01-21	Door County	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
0005-83-41	Shoulder Surface	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
0005-83-14	Asphaltic repair	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
0070-01-11	Winnipeg Co-Haul Salt	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
0044-83-11	Outagamie Bridge Decks	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
0005-83-15	Asphaltic repair	110.73	830.83	-	-	-	-	-	-	-	-	-	-	941.56	-	(941.56)	
		248,860.21	292,491.78	-	-	-	-	-	-	-	-	-	-	541,351.99	3,080,100.00	2,538,748.01	

Total

Construction	January	February	March	April	May	June	July	August	September	October	November	December	Total	Contract
0077-03-00	Misc Damage Claims	38,037.42	43,048.82	-	-	-	-	-	-	-	-	-	81,086.24	-
0077-03-33	Misc Damage Claims-I43 Fire	-	-	-	-	-	-	-	-	-	-	-	-	-
1211-18-71	Shoulder Preparation	-	226.31	-	-	-	-	-	-	-	-	-	226.31	5,000.00
4075-32-60	Crack Filling-STH 96	-	-	-	-	-	-	-	-	-	-	-	-	-
1150-42-60	Bird Netting	-	-	-	-	-	-	-	-	-	-	-	-	-
0015-01-24	Door County Lift Bridge	-	418.03	-	-	-	-	-	-	-	-	-	418.03	-
0072-40-36	Door County Lift Bridge	-	-	-	-	-	-	-	-	-	-	-	-	-
0092-43-03	25-Traffic Control	-	-	-	-	-	-	-	-	-	-	-	-	-
1480-08-78	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1133-06-00	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total	38,037.42	43,693.16	-	-	-	-	-	-	-	-	-	-	81,730.58	-
	286,897.63	336,184.94	-	-	-	-	-	-	-	-	-	-	623,082.57	-

BROWN COUNTY HIGHWAY
BUDGET TO ACTUAL-2010
COUNTY MAINTENANCE COSTS

CTH MAINTENANCE-2010

		Percentage of Budget											
		23-Jan-10	20-Feb-10	20-Mar-10	1-May-10	29-May-10	26-Jun-10	24-Jul-10	21-Aug-10	30-Oct-10	27-Nov-10	31-Dec-10	
SUMMER													
Surface Maint	5331-100-11	740,000	40,214	108,107	-	-	-	-	-	-	-	-	14.61%
Shoulder Maint	5331-100-12	270,000	-	148	-	-	-	-	-	-	-	-	0.05%
Mowing and Brush	5331-100-13	210,000	5,962	10,449	-	-	-	-	-	-	-	-	4.98%
Guard Fence/Safety	5331-100-14	35,000	1,570	1,835	-	-	-	-	-	-	-	-	5.24%
Drain/Culverts/Brdg	5331-100-15	300,000	-	2,676	-	-	-	-	-	-	-	-	0.89%
Trash Pickup	5331-100-16	300,000	273	652	-	-	-	-	-	-	-	-	0.22%
Total		1,855,000	48,019	123,867	-	-	-	-	-	-	-	-	6.68%
WINTER													
Drift Prevention	5331-200-21	110,000	961	1,945	-	-	-	-	-	-	-	-	1.77%
Storage		20,000	20,000	20,000	-	-	-	-	-	-	-	-	100.00%
Apply Chloride	5331-200-23	380,000	41,778	139,489	-	-	-	-	-	-	-	-	36.71%
Blading & Plowing	5331-200-24	950,000	146,251	311,027	-	-	-	-	-	-	-	-	32.74%
		1,460,000	208,990	472,461	-	-	-	-	-	-	-	-	32.36%
MAINT SURFACING													
Engineering	5331-400	265,000	21,203	44,374	-	-	-	-	-	-	-	-	16.74%
Signing	5331-701	225,000	18,383	39,849	-	-	-	-	-	-	-	-	17.71%
Traffic Signal Mt	5331-702	100,000	2,678	7,882	-	-	-	-	-	-	-	-	7.88%
Pavement Marking *	5331-100-19	235,000	-	-	-	-	-	-	-	-	-	-	0.00%
Total		4,140,000	299,273	688,433	-	-	-	-	-	-	-	-	16.63%

*Paint supplies for county get turned in at year end ESTIMATE

4,140,000

BROWN COUNTY HIGHWAY
BUDGET TO ACTUAL-2010
SHOP AND BUILDING COSTS

OPERATION OF SHOP-2010		BUDGET	23-Jan-10	20-Feb-10	20-Mar-10	1-May-10	29-May-10	26-Jun-10	24-Jul-10	21-Aug-10	18-Sep-10	30-Oct-10	27-Nov-10	31-Dec-10	Percentage of Budget
Indirect Labor	5323-300	240,000	15,562	33,078	-	-	-	-	-	-	-	-	-	-	13.78%
Training	5323-301	10,000	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Shop Supplies	5323-302	94,000	664	9,858	-	-	-	-	-	-	-	-	-	-	10.49%
Shop Tools	5323-303	21,000	-	1,675	-	-	-	-	-	-	-	-	-	-	7.98%
Tool Allow	5323-304	15,000	4,426	4,426	-	-	-	-	-	-	-	-	-	-	29.51%
First Aid/Safety	5323-305	18,000	-	126	-	-	-	-	-	-	-	-	-	-	0.70%
Maint Shop Equip	5323-307	10,000	273	1,457	-	-	-	-	-	-	-	-	-	-	14.57%
Telephone	5323-310	7,000	13	115	-	-	-	-	-	-	-	-	-	-	1.64%
Service Truck		55,000	4,400	8,800	-	-	-	-	-	-	-	-	-	-	16.00%
Credits		(12,000)	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Depreciation		15,000	1,200	2,400	-	-	-	-	-	-	-	-	-	-	16.00%
Stockroom Credit	5323-900	(10,000)	(2,826)	(5,494)	-	-	-	-	-	-	-	-	-	-	54.94%
Total		463,000	23,712	56,441	-	-	-	-	-	-	-	-	-	-	12.19%
OPERATION OF BUILDINGS			16% X estimate												
Indirect Labor	5327-701	76,000	36	395	-	-	-	-	-	-	-	-	-	-	0.52%
Cleanup/Lockup	5327-702	60,000	2,403	4,725	-	-	-	-	-	-	-	-	-	-	7.88%
Cleaning Supplies	5327-703	9,500	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Bldg Mt-Labor	5327-704	90,000	7,616	18,294	-	-	-	-	-	-	-	-	-	-	20.33%
Bldg Mt-Material	5327-705	80,000	400	3,875	-	-	-	-	-	-	-	-	-	-	4.84%
Bldg Mt-Machinery	5327-711	3,000	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Heat	5327-708	95,000	7,600	13,311	-	-	-	-	-	-	-	-	-	-	14.01%
Light/Power	5327-709	45,000	360	4,240	-	-	-	-	-	-	-	-	-	-	9.42%
Water	5327-710	9,000	720	370	-	-	-	-	-	-	-	-	-	-	4.11%
Fire Protection	5327-712	4,500	360	360	-	-	-	-	-	-	-	-	-	-	8.00%
Salt Storage Cr.		(20,000)	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Credit Building Admin		(22,000)	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Credit-State/Co		(90,000)	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Depreciation	5327-706	110,000	8,800	17,600	-	-	-	-	-	-	-	-	-	-	16.00%
Insurance	5327-707	8,000	640	1,280	-	-	-	-	-	-	-	-	-	-	16.00%
Admin/Eng/Traf Cr		-	-	-	-	-	-	-	-	-	-	-	-	-	#DIV/0!
Electrician/w credit at	5327-713	(28,000)	2,715	4,748	-	-	-	-	-	-	-	-	-	-	7.91%
Total		60,000	31,650	69,198	-	-	-	-	-	-	-	-	-	-	13.36%
		518,000													

BROWN COUNTY HIGHWAY
BUDGET TO ACTUAL-2010
MACHINERY EXPENSE

OPERATION OF MACHINERY-2010

	BUDGET	23-Jan-10	20-Feb-10	20-Mar-10	1-May-10	29-May-10	26-Jun-10	24-Jul-10	21-Aug-10	18-Sep-10	1-Nov-10	29-Nov-10	31-Dec-10	Percentage of Budget
Gasoline	5324-10	30,000	1,674		-	-	-	-	-	-	-	-	-	13.97%
Diesel Fuel	5324-11	694,500	45,808		-	-	-	-	-	-	-	-	-	15.67%
Kerosene	5324-12	2,000	120		-	-	-	-	-	-	-	-	-	6.00%
Motor Oil	5324-20	25,000	1,883		-	-	-	-	-	-	-	-	-	11.94%
Grease	5324-21	5,000	373		-	-	-	-	-	-	-	-	-	17.70%
Anti-Freeze	5324-22	3,000	279		-	-	-	-	-	-	-	-	-	15.07%
Repair Labor	5324-30	850,000	52,541		-	-	-	-	-	-	-	-	-	14.05%
Repair Material	5324-40	600,000	15,525		-	-	-	-	-	-	-	-	-	13.37%
Iron	5324-41	20,000	13		-	-	-	-	-	-	-	-	-	2.03%
Equip Paint	5324-42	8,500	191		-	-	-	-	-	-	-	-	-	9.16%
Tire/Tubes	5324-50	50,000	4,405		-	-	-	-	-	-	-	-	-	16.56%
Batteries	5324-51	7,000	598		-	-	-	-	-	-	-	-	-	7.81%
Equip Rental	5324-70	70,000	-		-	-	-	-	-	-	-	-	-	0.00%
Overhead		981,000	78,480		-	-	-	-	-	-	-	-	-	16.00% XX
Depreciation	5324-06	680,000	54,400		-	-	-	-	-	-	-	-	-	16.00% XX
Insurance	5324-81	44,000	3,520		-	-	-	-	-	-	-	-	-	16.00% XX
Total		4,070,000	259,690		-	-	-	-	-	-	-	-	-	14.74%

Estimate Budget Target 16%

XX Estimate

Revenue	4,070,000													
Estimated Gain (Loss)		15,612	95,133											

BROWN COUNTY HIGHWAY
BUDGET TO ACTUAL-2010
ADMIN/SUPERVISION

ADMINISTRATION/SUPERVISION 2010

BUDGET		20-Feb-10	20-Mar-10	1-May-10	29-May-10	26-Jun-10	24-Jul-10	21-Aug-10	18-Sep-10	1-Nov-10	29-Nov-10	31-Dec-10	Percentage of Budget
ADMINISTRATION													
Office Salaries	5311-101	331,600											12.49%
Travel-Staff	5311-102	600	41,415										48.33%
Office Supplies	5311-104	6,000	290										0.00%
Postage	5311-106	3,000											0.00%
Machine M/Deprec	5311-107	5,000	800										16.00%
Building Exp	5311-108	15,000	2,400										16.00%
Publication	5311-109												#DIV/0!
Bid Advertising	5311-110	500											0.00%
Setback Admin	5311-113	200	50										25.00%
Telephone	5311-105	3,000	54										1.80%
Data Processing	5311-111	87,609	14,017										16.00%
Indirect Cost	5311-116	105,889	8,824										8.33%
Total		558,398	67,851										12.15%
SUPERVISION													
Salaries/Fringe	5319-100	426,945	47,495										11.12%
Car Expense	5319-200	50,000	8,000										16.00%
Other Expense	5319-300	1,000	222										22.20%
Jury Duty	5319-500	1,000	598										59.80%
Training	5319-600-700	24,000	816										3.40%
Total		502,945	57,131										11.36%
INTEREST/BONDS													
Insurance (1)	5316-000	93,686	15,019										16.03%
Radio	5317-400	8,000	1,280										16.00%
Grand Total		1,163,029	141,280										12.15%

INSURANCE(1) AT END OF YEAR PART OF COST TRANSFERRED TO MACHINERY FUND

X Estimated

**STAFF REPORT TO THE
BROWN COUNTY BOARD OF SUPERVISORS
PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE**

**Progress on the
CTH GV Reconstruction Project Study**

Brown County Planning Commission and Highway Department
March 22, 2010

The following tasks were completed between February 15 and March 15, 2010, for the CTH GV Reconstruction Project Study:

Examine the land uses that are planned for the project corridor.

- Brown County Planning Commission (BCPC) staff is continuing its examination of the area's land use plans to estimate future traffic volumes, trip origins, and trip destinations.

Identify the amount of developable land for each parcel along the project corridor.

- BCPC staff continues to work with the communities to complete this task.

Use the developable land, planned land use, and other information to calculate appropriate assessments for property owners along the project corridor.

- Bellevue and Ledgeview continue to consider assessment options for the corridor.

Identify the sections of CTH GV that require patching or other spot improvements prior to the reconstruction project.

- The Highway Department is in the process of identifying and fixing sections of CTH GV that require patching or other spot improvements.

Proceed with right-of-way acquisition and utility installation along the east side of the CTH GV corridor and around the CTH G intersection.

- The plan for the roundabout at the CTH GV/CTH G intersection has been reviewed by a roundabout designer who is certified by the Wisconsin Department of Transportation (WisDOT). The Highway Department will now seek appraisals for the roundabout right-of-way and will begin acquiring the necessary land after the appraisals are received. The roundabout is scheduled to be constructed in August of 2010.
- A public information meeting will be held at 7:00 p.m. on Tuesday, March 23, 2010, at the Ledgeview Town Hall to present the intersection's design and answer questions about the project.

Identify the likely location of a new Fox River bridge and street/highway corridor through the Environmental Impact Statement (EIS) process.

- After the EIS Lead Agencies identified four arterial street corridor alternatives that they believe should be studied to determine a preferred project alternative, the Lead Agencies presented the alternatives to the EIS Stakeholder Committee and to representatives of the EIS Cooperating Agencies. The next steps in the process are to present the alternatives to the public, receive concurrence from the Cooperating Agencies, and begin studying the alternatives in greater detail.
- Each of the four alternatives identified by the EIS Lead Agencies includes a CTH GV connection to STH 172.

Apply for and receive the necessary permits from the appropriate state and federal environmental agencies.

- The Brown County Highway Department will apply for the permits as the highway is being designed.

Determine if the reconstructed highway should be four lanes or if another design would be more appropriate.

- This task will be completed at the end of the study.

Monitor the progress of the FEMA floodway/floodplain mapping project and use this information to finalize the highway's design.

- The FEMA floodway/floodplain mapping project is finished, and this information will be used by the Highway Department to finalize the highway's design.

A chart showing staff's progress between February 15 and March 15, 2010, is attached to this report.

Status of CTH GV Reconstruction Project Study Tasks: March 22, 2010

<u>Status</u>	<u>Task</u>	<u>Responsible Parties</u>	<u>March 2009</u>	<u>April 2009</u>	<u>May 2009</u>	<u>June 2009</u>	<u>July 2009</u>	<u>August 2009</u>	<u>Sept. 2009</u>	<u>Oct. 2009</u>	<u>Nov. 2009</u>	<u>Dec. 2009</u>	<u>Jan. 2010</u>
Completed	Receive written postponement agreements from Bellevue and Ledgewick.	BCPC, Bellevue, & Ledgewick											
Completed	Consult with WisDOT concerning use of CTH GV as detour during STH 172 project.	BCPC & BC Highway											
In Progress	Examine the land uses planned for CTH GV corridor.	BCPC, Bellevue, & Ledgewick											
In Progress	Identify the amount of developable land for each parcel along CTH GV corridor.	BCPC, Bellevue, & Ledgewick											
In Progress	Calculate appropriate assessments for property owners along CTH GV corridor.	Bellevue & Ledgewick											
In Progress	Identify sections of CTH GV that require patching or other spot improvements.	BC Highway											
Starting Soon	Proceed with ROW acquisition and utility installation.	BC Highway											
In Progress	Identify likely location of new Fox River bridge & street/highway corridor through EIS process.	BCPC											
Starting Soon	Apply for and receive permits from state and federal environmental agencies.	BC Highway											
Nearly Completed	Determine if design of CTH GV should continue to be four lanes.	BCPC, BC Highway, Bellevue, & Ledgewick											
At End of Study	Use completed FEMA floodway/floodplain maps to finalize design of CTH GV.	BC Highway											

PLANNING COMMISSION

Brown County



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CHUCK LAMINE, AICP

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PLANNING DIRECTOR

MEMORANDUM

DATE: March 16, 2010

TO: Planning, Development & Transportation Committee

FROM: Peter Schleinz, Senior Planner

RE: Municipal Separate Storm Water System (MS4) Permit 2009 Annual Report Executive Summary

In 2006, Brown County was required to submit a Municipal Separate Storm Water System (MS4) Permit to the Wisconsin Department of Natural Resources (WDNR). The permit relates to developed areas within urbanized areas of Brown County, as designated by the Census of 2000. The permit was a requirement of the Clean Water Act for all municipalities and counties with an urbanized area that had areas with no previous storm water management requirements. For the State of Wisconsin, the regulations were delegated from the Environmental Protection Agency (EPA) to the WDNR, via NR 216, for enforcement, with the exception of areas within Oneida Nation.

The primary areas affected by the permit in Brown County are county highways.

Basic requirements of the permit include removal of Total Suspended Solids (TSS) by 20% by the year 2008 and removal of 40% by the year 2013. Brown County is also a member of a 56 member group called Northeast Wisconsin Stormwater Consortium (NEWSC) which works together to address and accomplish issues related to the above task.

This permit is not new to the Planning, Development & Transportation (PD & T) Committee. The most recent topic brought before the committee from the Brown County Planning Commission related to the submittal of the 2008 annual report, the development of ordinances and programs, and results of the initial field screening of outfalls, among other items. Also, Brown County joined efforts with other municipalities to promote the reduction of phosphorous in rivers, lakes, and on lawns.

The annual report addresses the past year (2009) efforts and designates goals for the next year in 10 specific areas:

1. Public Education and Outreach

- a. Provided educational materials to the PD & T Committee and the public regarding construction, post-construction, and illicit discharge ordinances.
- b. Facilitated program to inform Brown County Highway staff about field screening program.
- c. Provided public education regarding phosphorous.



- d. Submitted and implemented a public outreach program related to educating the public about storm water.
- e. Developed educational programs for interns and staff related to storm water outfalls.
- f. Port & Solid Waste facilitated a pill collection to remove medications from the water system.
- g. Demonstrated the use of rain gardens in subdivisions as a storm water management system.
- h. Participated in a rain barrel distribution with UW-Extension staff.

2. Public Involvement & Participation

- a. Completed grant requirements with NEWSC regarding phosphorous education.
- b. Submitted and implemented a public involvement and outreach program related to educating the public about storm water.
- c. Provided educational materials to the PD & T Committee and the public regarding construction, post-construction, and illicit discharge ordinances.

3. Illicit Discharge & Elimination

- a. Performed ongoing field screening of outfalls. Screening included chemical testing of storm water.
- b. Researched potential illicit discharges. No discharges were found that required reporting.

4. Construction Site Pollution Control

- a. Minimal activity in 2009 due to local municipalities having similar ordinances.

5. Post Construction Storm Water Management

- a. Minimal activity in 2009 due to local municipalities having similar ordinances.

6. Pollution Prevention

- a. Updated a picture book of all 408 outfall sites. The picture book includes specific data about each site, including chemical testing of storm water.
- b. Submitted pollution prevention program with ongoing field screening data to the WDNR.
- c. Approximately 165 of the 408 sites were screened again in 2009, part of a five-year cycle.
- d. Began documentation of filtration systems within inlets.

7. Storm Water Quality Management

- a. Followed recommendations of a 2008 storm water management plan.
- b. Removed at least 28.5% TSS from storm water in 2008 and 2009, surpassing the 20% requirement.
- c. May be able to remove 37.3% TSS by 2013 with certain changes in street sweeping but will fall short of the 2013 requirement of 40% unless other measures are utilized.

8. MS4 Map

- a. Updated two maps after ongoing field screening was performed to add and/or revise certain outfall locations.
- b. Staff developed a photo, map, and spreadsheet link with the information that can be tied into a GPS device and the Brown County GIS system.

9. Annual Report

- a. The 2009 annual report is the third required report for the MS4 Permit and must be submitted to the WDNR by March 31, 2010.

10. Reapplication for Permit Coverage

- a. The next cycle for permit reapplication is March 2011.

Please receive and place on file the subject Annual Report.

Brown County
Planning
Budget Status Report

12/31/2009

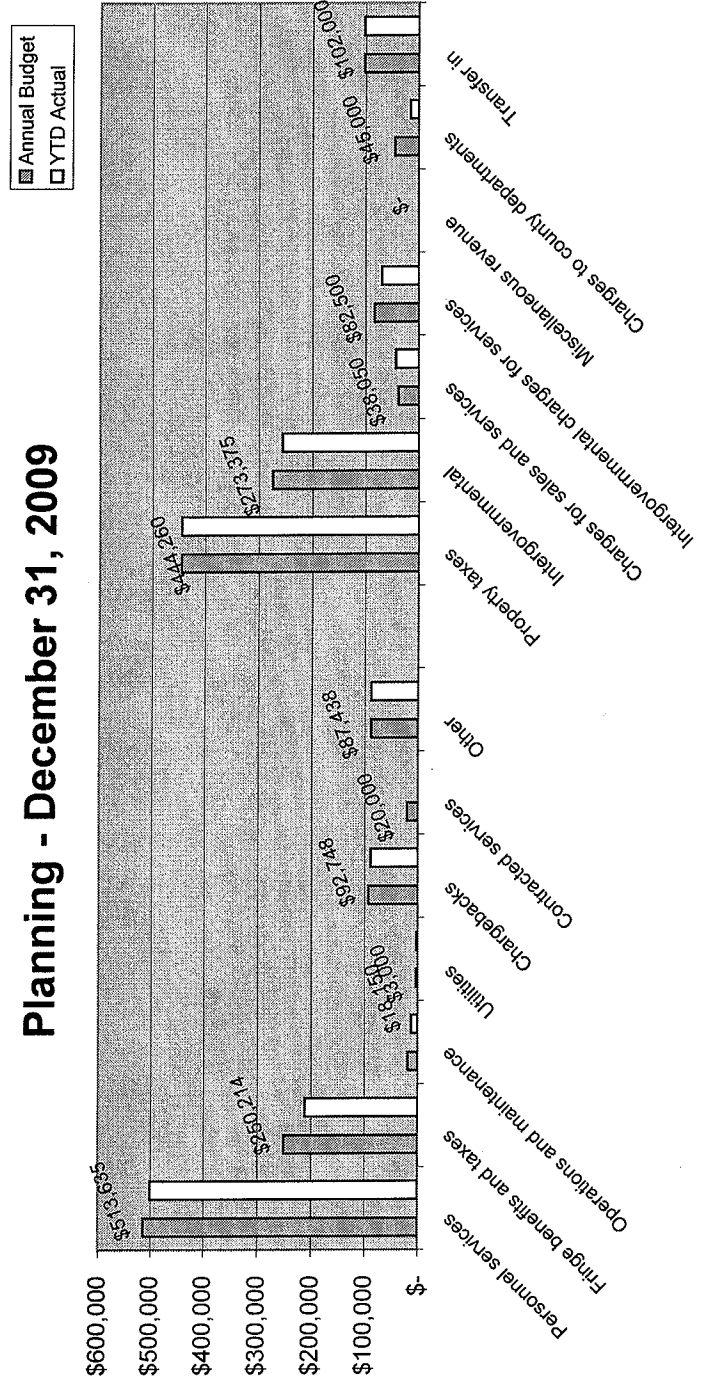
	Annual Budget	YTD Actual
Personnel services	\$ 513,635	\$ 500,821
Fringe benefits and taxes	\$ 250,214	\$ 210,693
Operations and maintenance	\$ 18,150	\$ 12,195
Utilities	\$ 3,000	\$ 2,323
Chargebacks	\$ 92,748	\$ 88,489
Contracted services	\$ 20,000	\$ -
Other	\$ 87,438	\$ 87,438
Property taxes	\$ 444,260	\$ 444,260
Intergovernmental	\$ 273,375	\$ 255,593
Charges for sales and services	\$ 38,050	\$ 42,829
Intergovernmental charges for services	\$ 82,500	\$ 68,991
Miscellaneous revenue	\$ -	\$ 33
Charges to county departments	\$ 45,000	\$ 15,044
Transfer in	\$ 102,000	\$ 101,457

HIGHLIGHTS:

Expenditures: All expenditures finished the year at or below the annual budget allocation.

Revenues: While overall revenue was slightly below budget, it was more than offset by reductions in expenditures.

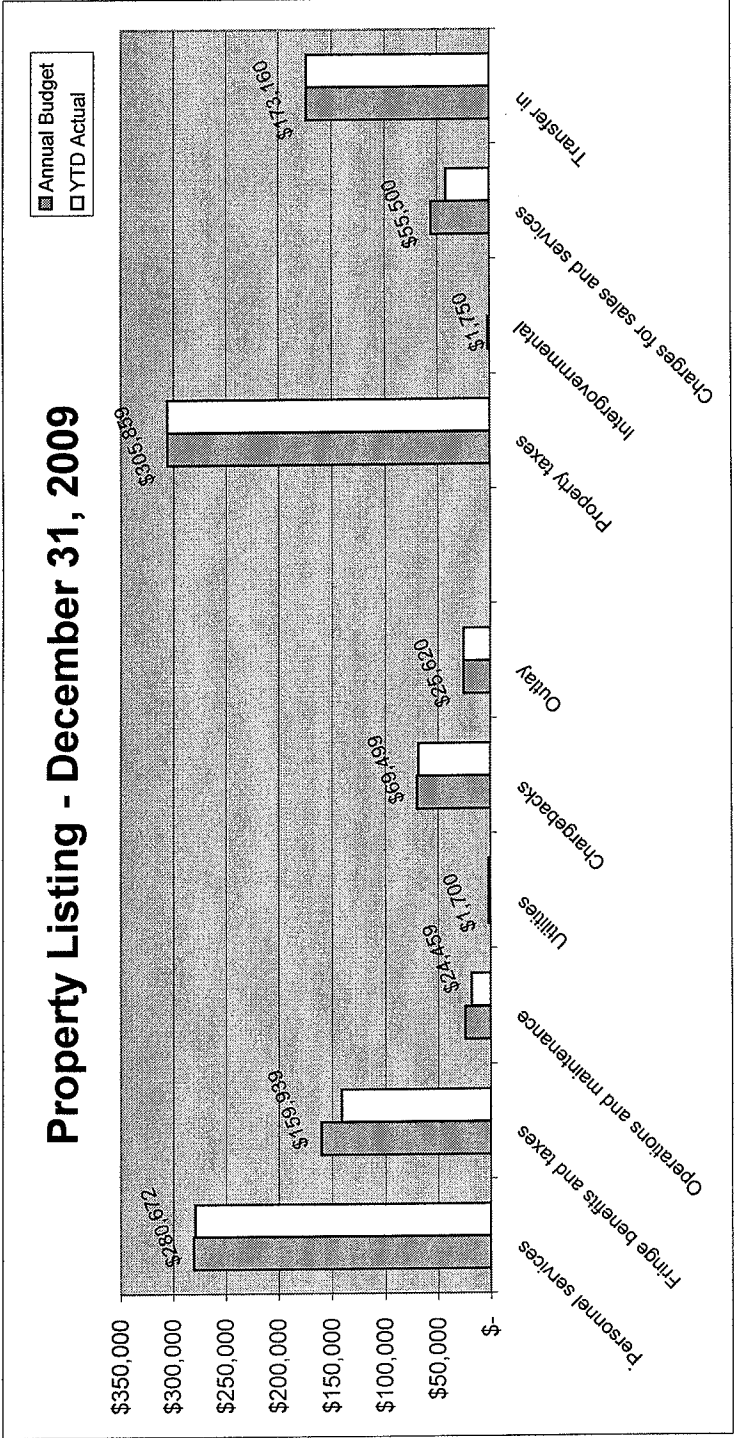
Planning - December 31, 2009



Brown County
Property Listing
Budget Status Report
12/31/2009

	Annual Budget	YTD Actual
Personnel services	\$ 280,672	\$ 278,997
Fringe benefits and taxes	\$ 159,939	\$ 140,876
Operations and maintenance	\$ 24,459	\$ 18,092
Utilities	\$ 1,700	\$ 1,755
Chargebacks	\$ 69,499	\$ 68,215
Outlay	\$ 25,620	\$ 25,645
Property taxes	\$ 305,859	\$ 305,859
Intergovernmental	\$ 1,750	\$ -
Charges for sales and services	\$ 55,500	\$ 41,742
Transfer in	\$ 173,160	\$ 173,160

HIGHLIGHTS:
Expenditures: Several of our employees utilized voluntary unpaid leave which reduced the salaries and fringe benefits expenses.
Revenues: The final land division review revenue total was very close to our annual budget projection.



Brown County

Zoning

Budget Status Report

12/31/2009

	Annual Budget	YTD Actual
Personnel services	\$ 162,687	\$ 142,282
Fringe benefits and taxes	\$ 98,917	\$ 75,711
Operations and maintenance	\$ 14,225	\$ 12,084
Utilities	\$ 2,000	\$ 1,531
Chargebacks	\$ 59,905	\$ 58,695
Contracted services	\$ 500	\$ 245
Other	\$ 70,000	\$ 74,899
Property taxes	\$ 132,303	\$ 132,303
Intergovernmental	\$ 70,000	\$ 74,899
Licenses & permits	\$ 135,775	\$ 141,990
Charges for sales and services	\$ 71,500	\$ 73,696
Intergovernmental charges for services	\$ 15,110	\$ 13,852
Transfer in	\$ 9,224	\$ 9,204

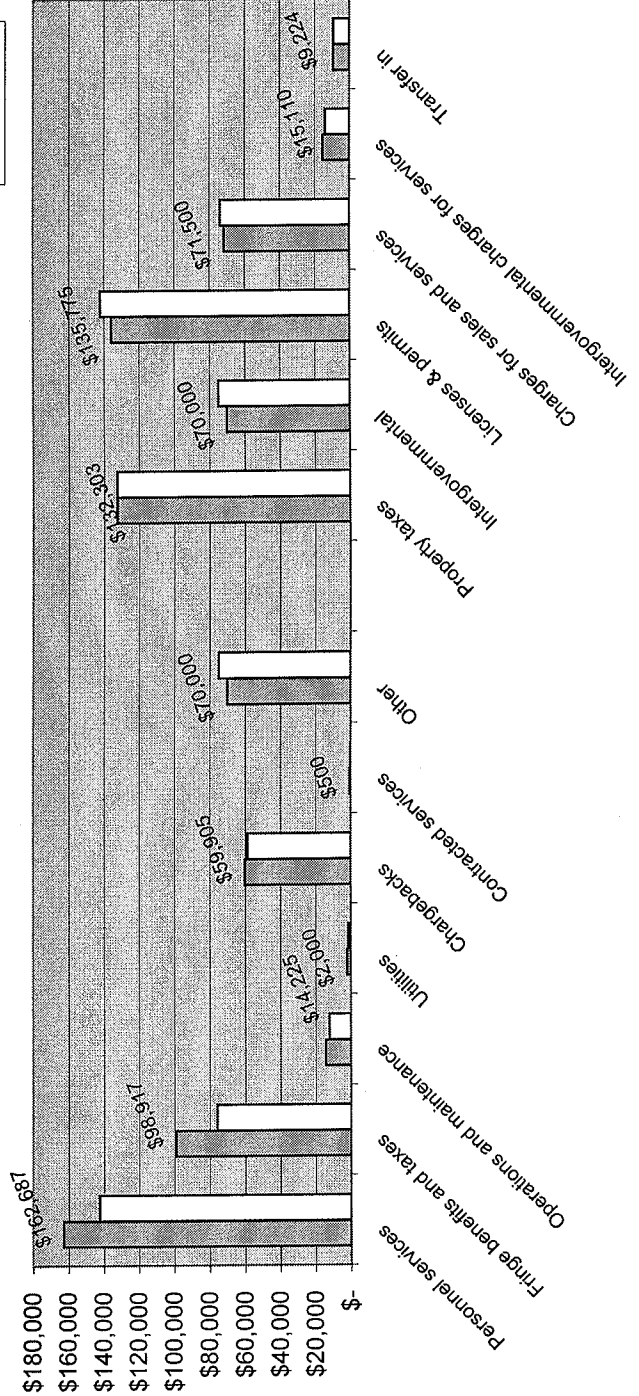
HIGHLIGHTS:

Expenditures: This year there was a savings in salaries and fringe benefits due to leaving vacant the Sanitary Inspector position.

Revenues: Approximately \$12,000 more was generated than anticipated.

Zoning - December 31, 2009

■ Annual Budget
□ YTD Actual



Brown County
Register of Deeds
Budget Status Report

12/31/2009

	Annual Budget	YTD Actual
Salaries Personnel Services	\$ 485,783	\$ 475,179
Fringe Benefits	\$ 334,033	\$ 291,521
Operations & Maintenance	\$ 46,863	\$ 41,489
Utilities	\$ 3,400	\$ 3,639
Chargebacks	\$ 191,397	\$ 184,658
Contracted Services	\$ 15,000	\$ 17,371
Transfer Fees	\$ 550,000	\$ 389,371
Charges for Sales & Services	\$ 934,500	\$ 972,387
Property Taxes	\$ (408,024)	\$ (408,024)

HIGHLIGHTS:

Cost categories are within budget.

Revenue received in excess of costs is returned to the General Fund. The revenue is dependent on the housing market, which has decreased activity since 2006.

**Register of Deeds -
December 2009**

